

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled Meeting June 16, 2021

A. Call to Order:

The June meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00 p.m. by President, Suzanne King, followed by Pledge of Allegiance. Those present: Joyce Samoyan, Jeanne Kirsch, John Pohler Barbara Chamberlain, Joan Betterly, Janet Mead zoomed, Suzanne King and Samantha Snyder. President Suzanne King confirmed that tonight's meeting was being held in compliance with the requirements of the Open to the Public Meetings Act.

B. Public Portion (Open/Close)

President, Suzanne King opened the Public Portion of the meeting, no one from the public were present. Suzanne King closed the Public Portion.

C. Approve May 2021 Minutes: Motion to approve the May 2021 Minutes was made by Joan Betterly seconded by Joyce Samoyan. All voted in favor.

D. Financial Reports: Motion to approve the Financial Reports for May 2021 was made by Joan Betterly seconded by Barbara Chamberlain. All voted in favor.

E: Approve Vouchers: Motion to approve the payment of the Vouchers for May 2021 was made by Barbara Chamberlain seconded by Joyce Samoyan. All voted in favor.

F: Director's Report:

Building: Samantha Snyder reported the termite treatment she discussed at the last meeting has been completed with no further issues. On Tuesday, May 25th Public Works crew took out the trees and the layer of weeds. Buildings and Grounds reinstalled the railing that blew over in the Garden and removed the broken ceiling fan from the gazebo. Samantha Snyder reported, after the front and side garden was cleared out, overnight an unknown person decorated the Library with hundreds of flags to celebrate Memorial Day.

Samantha reported that we have moved furniture back into place before Election Day in June and we have reopened the Study Rooms but only for two people at a time. Samantha reported we would continue to phase in furniture over the next month.

Samantha reported the electric would be turned off on Friday, June 11th for 4-6 hours. The solar crew has asked Atlantic City Electric to replace the transformer to work our new solar panels. The Library is set to have a 1:00pm reopening on Friday.

Samantha reported, on Thursday, June 10th Peterson was here working on the HVAC units. The tech asked Samantha to call Broadley, the company that put the “energy efficient” units on the roof because the bearings are worn out in a number of units and might be covered under warranty. Samantha reported she is waiting to hear back from Broadley.

Staff: Samantha reported we have two new Library Pages officially started. Everyone on staff is vaccinated. The mask mandate has been lifted for those who are vaccinated but the staff members have decided to continue to wear masks. We ask that anyone in the Children’s Department wear a mask since children under 12 years old are not able to be vaccinated just yet.

Technology: Samantha reported that Ken Bellia is working relentlessly on keeping costs down for the new cameras. Fred has ordered four replacement PCs that will replace service desk and older desk computers will replace old patron computers throughout the Library. Fred is also replacing out wireless access points which are 10 years old and constantly dropping devices off our signal.

Samantha reported the Library’s catalog has been revamped by Elaine the ILS Administrator at GCLS. If you go to our website you will notice the catalog looks fancier now but is also less confusing. The main page of the catalog also features our online items (ebook collection) and has a nice display of our hours, address and phone number.

Other Tidbits:

Samantha reported Librarians attended the NJLA virtual conference when they had time off the desk. We saw some interesting sessions together. Samantha reported she will have a breakdown of the number of hours attended at the next Board Meeting.

G: Committee Reports:

Friends Committee

Joan Betterly reported that The Friends book sale in September is scheduled and advertising for the book sale has started. The book closet has been organize and

the Friends will be selling pretzels and water at the sale. Joan reported they will be selling a bag of books for \$10.00. A second Discover Books bin has been installed.

Garden Committee:

John Pohler reported some of the plants are busting out of their pots. He is going to do an inventory to see how many new pots he will need.

H: Old Business:

The revised Board of Trustees By-Laws have been approved with minor grammatical changes. A motion to approve the By-Laws was made by Joyce Samoyan and seconded by Joan Betterly. All voted in favor.

I: New Business:

The new Library hours starting September 7, 2021 will be Monday thru Thursday 11:00am – 9:00 pm. Friday and Saturday 10:00am – 3:00pm for a total of 50 hours per week. A motion was made by Joan Betterly to approve the new Library hours and seconded by Joyce Samoyan. All voted in favor.

J: Adjournment:

A motion to adjourn was made by Joan Betterly and seconded by Barbara Chamberlain. at 8:00pm. All voted in favor.

Respectfully Submitted
Karen Uhl, Transcriber

Suzanne King, President
Board of Trustees

