

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Reorganization Meeting January 19, 2022 Amended

A. Call to Order:

The January Reorganization Meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00p.m. in accordance with the Open Public Meetings Act by Director Samantha Snyder followed by the Pledge of Allegiance . Those present, Joyce Samoyan, John Pohler, Barbara Chamberlain Councilman Ron Garbowski, Joan Betterly, Robin Lewis and Samantha Snyder. Samantha Snyder stated the first item on the agenda is the election of Board President. Joan Betterly nominated John Pohler for Office of Board President, seconded by Joyce Samoyan. All voted in favor. Samantha Snyder turned the meeting over to President John Pohler.

Reorganization: Election of Officers:

Samantha Snyder accepted nominations for the President. Joan Betterly nominated John Pohler as President, Joyce Samoyan seconded, all voted in favor. John Pohler nominated Joan Betterly as Vice President, Barbara Chamberlain seconded, all voted in favor. Joan Betterly nominated Joyce Samoyan as Secretary/Treasurer, Barbara Chamberlain seconded, all voted in favor.

Proxy Members:

John Pohler confirmed Barbara Chamberlain as the Mayor's Designee. John Pohler confirmed Janet Mead as School Superintendent proxy. John Pohler confirmed Ron Garbowski as Council Liaison. All voted in favor.

Appointments:

Motion was made for the appointment of Karen Uhl as Clerk Transcriber by John Pohler. Joyce Samoyan seconded. All voted in favor.

Motion was made for the appointment of Nightlinger, Colavita & Volpe as auditors by John Pohler. Joan Betterly seconded. All voted in favor.

John Pohler asked for the appointment of an Attorney for the Library. The Board voted to put the decision of appointing an Attorney for the Library aside. All voted in favor.

Oath of Office:

John Pohler was sworn in as President of the Board of Trustees and Joan Betterly was sworn in as Vice President of the Board of Trustees by Councilman Ron Garbowski.

B. Public Portion (Open/Close):

President John Pohler opened the Public Portion of the meeting, no one from the public were present. John Pohler closed the Public Portion.

C. Approve December 2021 Minutes:

Motion to approve the December Minutes was made by Joan Betterly, seconded by Barbara Chamberlain. All voted in favor.

D. Approve December 2021 Financial Reports: The Board went off the record to review the financial reports. Back on the record. Motion to approve the December 2021 Financial Reports was made by Joan Betterly, seconded by Joyce Samoyan. All voted in favor

D. Approve Payment of December 2021 Vouchers: Motion to approve the payment of the December 2021 Vouchers was made by Joan Betterly, seconded by Barbara Chamberlain. All voted in favor.

E: Approval of Year End 2021 Budget: Motion to approve the year end 2021 budget was made by Joan Betterly, seconded by Joyce Samoyan. All voted in favor.

Approval of 2022 Budget: Motion to approve the 2022 Budget was made by Joan Betterly, seconded by Barbara Chamberlain. All voted in favor.

F: Director's Report:

Technology:

Samantha reported, at the last meeting BelliaTech was looking into purchasing new switches for our server room. Samantha reported, Fred from BelliaTech sent her prices and since then those prices have skyrocketed, Fred does not think those prices are going to stay high so he said we can put this replacement project off until later. Samantha reported, we have another tech issue, the sign out front has stopped updating. Samantha reported, I have reached out to who I think may have installed the sign in hopes of getting more information about repairing it.

Burglar Alarm:

Samantha reported, at our last meeting she had reported the problem with the alarm was the battery. Franklin Alarm replaced the battery but the alarm continued to go off all times of day. Samantha reported, Franklin Alarm returned and found a faulty sensor, but they did not have the part on hand so they turned it off and Franklin Alarm will order the part and when it comes in will return to replace it.

Programing:

Samantha reported, we have limited number of Children's programs for the month of January since Katrina had just returned to work. Samantha reported, since Covid numbers have risen we are thinking of doing virtual story times through out February. Samantha reported, there are also some passive programming planned like a scavenger hunt and one on one programs like Read to a Dog. Samantha reported, we had scheduled yoga session to begin in mid January but the instructor and she pushed the start date back to February in hopes that the Covid surge would be down.

Tibits:

Samantha reported, a couple of notable repairs have been done by the Township the doorstep for the front door that had broken has been replaced and the front sidewalk has been sanded down so that it is no longer jutting out.

Samantha reports, the Church that rents our Meeting Rooms had a last minute Toy Giveaway in Meeting Room C a couple days before Christmas. Samantha reported, she promoted it via the Library's social media and Rotary's social media and they were able to help 230 kids receive Christmas gifts.

Mask Mandate:

After much discussion by the Board regarding the reissuing all of the public wearing masks;
Joan Betterly made a motion masks are mandatory for everyone coming into the Library. Joyce Samoyan seconded the motion. All voted in favor.

G: Library Board Committee Appointments:

The Library Board President is a member of all committees:
President John Pohler reported which Board Members are on each committee as follows:

Garden Committee:

Robin Lewis, Joan Betterly

Personnel Committee:

Barbara Chamberlain, Joyce Samoyan, Janet Mead and Suzanne King

Policy/By-Laws Committee:

Barbara Chamberlain and Joyce Samoyan

Building Committee:

Robin Lewis, Joan Betterly and Suzanne King

Friends/Fundraising Committee:

Joan Betterly, Suzanne King and Barbara Chamberlain

H: Committee Reports:

Friends:

Joan Betterly reported, the Friends postponed the January meeting until February due to Covid and snow. Joan asked Samantha if she would put a "Save this Date" for the Book Sale in the Library Lines and Facebook.

Garden Committee:

John Pohler reported he was unable to do some repotting due to the weather.

H: Old Business:

John Pohler asked the Board to discuss the Landscaping quotes and who will be Maintaining the garden after the work and plants are put in. The Board discussed the plants the landscapers proposed as well as what other kind of material could be put into the large planters around the building.

Joyce Samoyan made a motion the garden committee meet with the landscapers about the garden. Robin Lewis seconded. All voted in favor.

Barbara Chamberlain made a motion to table the discussion regarding the landscapers until the next meeting. Joan Betterly seconded. All voted in favor.

I: New Business:

Board Meeting dates for 2022 and holiday calendar.

Joan Betterly made a motion to approve the Board meeting dates. Barbara Chamberlain seconded. All voted in favor.

Joyce Samoyan made a motion to approve the holiday calendar. Joan Betterly seconded. All voted in favor.

J: Adjournment:

A motion to adjourn was made by Joan Betterly seconded by Barbara Chamberlain at 8:30pm all voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

John Pohler, President
Board of Trustees

