

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING**

**April 15, 2026
7:00 p.m.**

A. Call to Order:

The April meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order by President Joyce Samoyan at 7:00 p.m. Present: Joyce Samoyan, Jeanne Kirsch, Kathryn Corrigan, James DeHart, Ron Garbowski, Suzanne King, Janet Mead, Allison Munch, John Valentine, Christopher DiFazio, Zachary Sireci. Excused: Joan Betterly, Katerina Hauserman

Ms. Samoyan confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act. Flag Salute.

B. Public Portion: (open/close) - None

C. Approve Minutes of March 2026 Board Meeting-

Motion to approved by Mr. Garbowski, seconded by Ms. Munch. Roll call vote: Ayes- Mr. Garbowski, Ms. Munch, Ms. Corrigan, Mr. DeHart, Ms. King, Ms. Kirsch, Ms. Mead, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

D. Financial Reports:

1. Approve Financial Reports-

Motion passed to open executive session: All Ayes. Nays- Zero. The Board reviews the financial reports and payments of vouchers. Motion passed to close the executive session.

a. Motion to approve March 2026 by Mr. DeHart, seconded by Mr. Garbowski
Roll call vote: Ayes- Mr. DeHart, Mr. Garbowski, Ms. Corrigan, Ms. King, Ms. Kirsch, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

2. Approve Payment of Vouchers-

a. Motion to approve March 2026 by Ms. Kirsch, seconded by Mr. DeHart.
Roll call vote: Ayes- Ms. Kirsch, Mr. DeHart, Ms. Corrigan, Mr. Garbowski, Ms. King, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

3. 2026 Budget –

a. Motion to continue to use the 2025 Budget for another 30 days by Ms. King, seconded by Mr. Garbowski. Roll call vote: Ayes- Ms. King, Mr. Garbowski, Ms. Corrigan, Mr. DeHart, Ms. Kirsch, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

E. Director's Report:

FREE PUBLIC LIBRARY OF MONROE TOWNSHIP

DIRECTOR'S REPORT

March 2026

Technology:

Chris and I are still working with Tom Rooney to make sure our website is ADA compliant. Mr. Rooney has created a "Public Notices" section and is working on creating "Employment Opportunities" as well as a "Legal Notices" section.

Building:

We are still having trouble with our lighting inside the library, mainly our circulation desk and over our reference desk. Billy from buildings and grounds has removed a lightbulb or two from the circulation desk as they were either going out or flickering on and off. I was informed that the lightbulbs we have in now have been discontinued and Billy is working on replacing them.

Staff:

Nothing new to report.

Events:

Upcoming Book Sale is on April 25th.

Incident Reports:

On 3.4.26 at around 9:15am, a couple who frequent the library began to have an argument outside the library. I looked out the window to observe the female being verbally abusive and then begin the chase and threaten the male. I called 911 to explain the situation. Another employee was driving into the parking lot and observed the male laying in the bushes and the female was punching the male over the head with her fist. The female also threw a plastic milk crate at the male. The police arrived and the female was arrested.

Later that night, I received a text from an employee stating that the male occupant from the earlier altercation asked one of the staff members to use the phone to call 911 as he just took a handful of unknown pills due to the voices in his head telling him too. The EMS arrived and the male was able to leave the library on his own.

E. Director's Report (continued):

Tidbits:

We have begun using the new time clock with very little issues as far as I am aware. Kyle has also returned from maternity leave and will begin her Teen programs in May.

Notes:

Mr. DeHart suggests the program ACE Direct for a grant to upgrade the lighting. He is going to connect with Mr. DiFazio.

F. Old Business –

Personnel Committee appointed Chris DiFazio as Temporary Director

G. New Business –

1. Temporary Director Resolution – R-9-2026

Motion to approve Mr. Garbowski, seconded by Ms. King. Roll call vote: Ayes- Mr. Garbowski, Ms. King, Ms. Corrigan, Mr. DeHart, Ms. Kirsch, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

2. Credit Card Fee Resolution – R-8-2026

Motion to approve by Mr. Garbowski, seconded by Mr. DeHart. Ayes- Mr. Garbowski, Mr. DeHart, Ms. Corrigan, Ms. King, Ms. Kirsch, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

3. Library Board of Trustees Education Hours

Mr. DiFazio announces that the Board members have reached their cumulative hours and will look into creating a formal record form for the members.

Mr. Valentine addresses a new policy for the Board to consider. Ms. Samoyan will discuss with the Policy Committee. Mr. DeHart suggests that a legal representative be present for the meeting.

H. Committee Reports:

1. Garden – Ms. Mead refers to the general update from Brittney about the cat colony. Saturday is the Garden Committee's spring cleanup.
2. Personnel – Previously discussed
3. Policy/By-Laws – The next meeting is TBA.
4. Buildings and Grounds – Mr. DeHart reports the pipe was fixed. Construction of the police pole barn will begin this summer.
5. Friends – Book Sale April 25th. Early bird 9-10 a.m./ Regular hours 10 a.m.- 2 p.m.
6. Budget and Finance – Ms. Mead states that the finance sheet will be revised so that it is easier to read and more consistent.

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**April 15, 2026
7:00 p.m.**

I. Adjournment:

There being no further business, the meeting was adjourned at 7:41 p.m. by Ms. King, seconded by Mr. DeHart. Roll call vote: Ayes- Ms. King, Mr. DeHart, Ms. Corrigan, Ms. Kirsch, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays-Zero. Abstentions- Zero.

Next meeting: Wednesday, May 20th, at 7:00 p.m.

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.
Respectfully submitted by: Scottie Gabbianelli, Clerk Transcriber.