

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING**

**March 18, 2026  
7:00 p.m.**

A. Call to Order:

The March meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order by President Joyce Samoyan at 7:00 p.m. Present: Joyce Samoyan, Jeanne Kirsch, Kathryn Corrigan, James DeHart, Ron Garbowski, Suzanne King, Janet Mead, Allison Munch, John Valentine, Christopher DiFazio, Zachary Sireci. Excused: Joan Betterly, Katerina Hauserman

Ms. Samoyan confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act. Flag Salute.

B. Public Portion: (open/close) - None

C. Approve Minutes of February 2026 Board Meeting-

Motion to approved by Ms. Munch, seconded by Ms. King. Roll call vote: Ayes- Ms. Munch, Ms. King, Ms. Corrigan, Mr. DeHart, Mr. Garbowski, Ms. Kirsch, Ms. Mead, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

D. Financial Reports:

1. Approve Financial Reports-

Motion passed to open executive session: All Ayes. Nays- Zero. The Board reviews the financial reports and payments of vouchers. Motion passed to close the executive session.

a. Motion to approve February 2026 by Mr. DeHart, seconded by Ms. King  
Roll call vote: Ayes- Mr. DeHart, Ms. King, Ms. Corrigan, Mr. Garbowski, Ms. Kirsch, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

2. Approve Payment of Vouchers-

a. Motion to approve February 2026 by Ms. King, seconded by Ms. Munch.  
Roll call vote: Ayes- Ms. King, Ms. Munch, Ms. Corrigan, Mr. DeHart, Mr. Garbowski, Ms. Kirsch, Ms. Mead, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

3. 2026 Budget –

a. Motion to defer the 2026 Budget until April's meeting by Ms. King, seconded by Ms. Mead. Roll call vote: Ayes- Ms. King, Ms. Mead, Ms. Corrigan, Mr. DeHart, Mr. Garbowski, Ms. Kirsch, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

E. Director's Report:

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP**

**DIRECTOR'S REPORT**

**March 2026**

**Technology:**

Chris and I met with Tom Rooney, our website developer, and I explained what new changes were coming and what our website needed to start having and or being updated too per the ADA requirements. Mr. Rooney is working on getting these changes made. He is adding a "Public Notices" section as well as a "Careers or Employment" section to our website.

**Building:**

The public restrooms started to back-up so I reached out to Buildings and Grounds and we found out our tanks were full. B&G reached out to MUA and they came out within the hour and emptied them. We had the public use the restroom in the children's section of the library until the work was completed.

B&G is working on replacing the lighting over reference and at circulation again as the lights are going out. Billy has ordered new bulbs for over circulation as the ones that we currently have installed are discontinued.

The library was closed on Monday 2.23.26 due to the Blizzard of 26.

**Staff:**

Nicole had her first storytime, Vikings!, which she told me was a really big hit. She is going to continue with that theme for a few more storytimes and then pick a different topic.

**Events:**

Our Spring Book Sale will be April 25<sup>th</sup>. We will also be having vendors and authors to make this one big event. It is being called "Friends of the Library Day".

One of our Friends members reached out to DNA Tattoo and they are going to create a "flash sheet" for Library Appreciation Week (April 19<sup>th</sup>-April 25<sup>th</sup>). They are going to donate some of the proceeds to the library. DNA are also looking into doing henna tattoos for some of the younger patrons.

**Incident Reports:**

While leaving the last board meeting, I received a call about a patron refusing to leave the library at closing. The police were called and they removed the gentleman from the premises. He has not returned.

E. Director's Report (continued):

**Tidbits:**

I worked on the State Aid Report and turned it in. Now that that report is completed, I will be looking further into disability insurance for the staff members.

I installed another person counter at the main library entrance door, so for the director's report next month, there will be two attendance numbers. Attendance A will be the entrance to the library building and Attendance B will be the entrance to the actual library.

F. Old Business –

Board of Trustees education requirements: Zoom meeting on March 25<sup>th</sup>.

G. New Business –

1. Charging the Patrons, the Credit Card fee instead of the library paying for it.  
Motion to draft a Resolution prepared for April's meeting by Mr. Garbowski, seconded by Ms. King. Roll call vote: Ayes- Mr. Garbowski, Ms. King, Ms. Corrigan, Mr. DeHart, Ms. Kirsch, Ms. Mead, Ms. Munch, Ms. Samoyan. Nays- Zero. Abstentions- Zero.

H. Committee Reports:

1. Garden – Ms. Meads reports that buildings and grounds will remove the mulch and replace it with stone. Mr. Pohler will assist with creating a garden map and plant signage. There is a discussion about the resident cats. Mr. DeHart asks if it is a registered colony on Township property and will research with the Board of Health.
2. Personnel – No reports
3. Policy/By-Laws – No reports
4. Buildings and Grounds – Mr. DeHart put in a work order for the PVC in the back of the building.
5. Friends – Book Sale April 25<sup>th</sup>
6. Budget and Finance - No reports

Ms. Samoyan will contact Ms. Hauserman about tracking educational hours for the Board Trustees.

I. Adjournment:

There being no further business, the meeting was adjourned at 7:41 p.m. by Mr. Garbowski, seconded by Ms. Kirsch. Voice vote; All Ayes. Nays- Zero. Abstentions- Zero.

***Next meeting: Wednesday, April 15<sup>th</sup> at 7:00 p.m.***

These minutes are an extract from the meeting that was held on the above date and are not a verbatim account or to be construed as an official transcript of the proceedings.  
Respectfully submitted by: Scottie Gabbianelli, Clerk Transcriber.