

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled April 19, 2023

A. Call to Order:

The April meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Suzanne King, Jeanne Kirsch, John Pohler, Councilman Ron Garbowski, Terry VanLeer, Allison Munch, Barbara Chamberlain Joyce Samoyan, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with of the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion of the meeting, there was no one from the public present. Joan Betterly closed the public portion.

C. Approve April 2023 Minutes: Motion to approve April Minutes was made by Suzanne King, seconded by Joyce Samoyan. All voted in favor.

D. Approve April 2023 Financial Reports: Off the record while the Board reviewed financial reports. Back on record. Suzanne King made a motion to approve the April financial reports, seconded by Joyce Samoyan. All voted in favor.

E: Approve Payment of April 2023 Vouchers: Motion to approve the payment of vouchers was made by Barbara Chamberlain, seconded by Jeanne Kirsch. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, Astro Signs has come in with the lowest quote for the electronic sign out front. Samantha reported, she has an email out to Astro asking if the price reflects

any permit costs. Samantha reported, she also asked Astro some software questions, she will run the quotes by the Library's IT Company, Bellia Tech just to make sure we are getting the right things on the tech front.

Building:

Samantha reported, on a Sunday in March some teens hopped the garden fence and stacked the furniture in the gazebo to the ceiling, thankfully on Monday Fred from GrimeStoppers took everything back down and put it where it belong. Samantha reported, she made the police aware of the situation and they approached the teens the next time they came in and were smoking in the gazebo. Samantha reported, the police informed the teens it is illegal to smoke on Township property and to not hop the fence while the Library was closed.

Samantha reported, the coin machine for the copier stopped working, Karen and I met with our sales person Leon on Monday, March 27th. to discuss acquiring a replacement.

Samantha reported, the "honey truck" came out on Wednesday, March 22nd., and the new handdryers were installed in the public restrooms. Samantha reported, a rock kicked up from a weedwacker and broke a window in Meeting Room C., the Township is working with the glass company to get the shattered window replaced.

Library Events:

Samantha reported, the Basket Auction is over, Easter weekend is over and by the time we are in this Board Meeting the Friends Book Sale will be over. Samantha reported next up is The Meet the Author Book Festival taking place this Saturday.

Tibits:

Samantha reported to the Board that their Annual Financial Statements are due, and if they needed any help filling them out let her know.

G: Committee Reports:

Garden:

John Pohler reported, he would like to plant the native flowers he has been growing from seeds but with the crazy weather he is concerned they will not make it. He is looking possibly the first week in May he can plant them to get them hardened up. John reported, he and Alan are concerned about watering the new flowers in the back, he said there is no irrigation back there. John reported, he will be putting a granule around the new plants which is offensive to cats so they will stay away from the new plants. John reported, he had seven people help with the garden clean-up.

Personnel:

No Report.

Policy and Buy-Laws:

Policy, Book Selection language changes will be discussed under New Business.

Buildings & Grounds:

Joan reported, she and Sam have been calling Joseph's several times regarding the garden clean-up without any results. Joan reported, Steve from Joseph's finally did get in touch with her and said they would be out sometime this week to work on the garden. Joseph's suggested the Library have the Township get the mulch and they put it down. Joan reported, the mulch is sitting outside and Joseph's has not shown up yet to clean up the garden and lay the mulch. Joan reported, to save money Joseph's suggested the Library get Buildings & Grounds to do the spraying of the weeds maintenance which would save the Library money, and Joseph's would show them how to apply the weed spray. Joan reported, that Joseph's showed up on Thursday and weeded and pulled out all the plants that died and replaced them with new plants as per their contract. The mulch and the plant replacement were free and the Library will pay for his men doing the labor.

Friends:

Suzanne King reported, the Friends had a wonderful book sale, they made \$1,037.00 on Saturday and \$238.00 on Monday. Suzanne reported, Yvette from the Church had two baskets to raffle off and made \$313.00 and donated the whole amount to the Friends. Jeanne Kirsch reported, the Church made hot dogs, snacks and drinks for the people at the sale all free. Suzanne reported, the Church would like to come back for the fall book sale. Joan reported, the Friends would like to give back to the Church by helping the Church with their Turkey Meal dinner give away a few days before Thanksgiving. Suzanne reported, the friends will have a table at Meet the Authors selling their bags on Saturday.

**H: Old Business:
National Library Week Luncheon**

Joan reported, the National Library Week Luncheon was approved at the last meeting. Samantha reported, everyone received their invitation and if they wanted to have as a beverage something other than water, coffee or hot tea they would have to bring it.

Electric Sign

Samantha asked the Board if they made a decision on the electric sign. The Board decided, since they have received one new quote they would make a decision at the next meeting.

**I. New Business:
Friends Tip Jar
Book Selection Policy Language changes.**

The Friends would like to put a tip jar in the meeting room during the Yoga and the Paint programs which they pay for. The tip jar will not be for the instructor but for the Friends.

Joyce Samoyan made a motion we have a donation jar at the Friends sponsored Programs, Suzanne King seconded. One yay voted and eight nays voted.

John made a motion to accept the language changes in the Book Selection Policy, Joyce Samoyan seconded. All voted in favor.

J. Adournment:

A motion to adjourn at 8:00pm was made by Joyce Samoyan, seconded by Suzanne King. All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees