

FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES

Regularly Scheduled February 15, 2023

A. Call to Order:

The February meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Suzanne King, Jeanne Kirsch, Joyce Samoyan, Councilman Ron Garbowski, Terry VanLeer, John Pohler, Barbara Chamberlain Janet Mead, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with of the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion of the meeting, stating we have an esteemed guest here tonight Greg Wolfe who took office as Mayor about five or six weeks ago, Mayor Wolf reported our new Business Administrator is Jim Dehart retired Chief of Police. Mayor Wolfe reported, one of our goals is to meet with every employee in every department in the Township which we reached today when we met with our last department, we also want to attend every Board Meeting which is why he is here tonight. Mayor Wolfe reported, we are making progress and we have an open door policy which Joyce knows, she stopped in today to say hi. Mayor Wolfe reported, he is very impressed with the Library and he never realized how many people come into the Library until he was out in the parking lot during early voting and campaigning. Mayor Wolfe reported, if the Library needs anything reach out to him, or Jim Dehart or his aid Michelle Carbonera. Joan Betterly closed the Public Portion and stated the Mayor is going to join us for the rest of the meeting.

C. Approve February 2023 Minutes: Motion to approve February Minutes was made by Suzanne King, seconded by Joyce Samoyan. All voted in favor.

D. Approve February 2023 Financial Reports: Off the record while the Board reviewed financial reports. Back on record. Joyce Samoyan made a motion to approve the February financial reports, seconded by Jeanne Kirsch. All voted in favor.

E: Approve Payment of February 2023 Vouchers: Motion to approve the payment of February vouchers was made by Barbara Chamberlain, seconded by Terry VanLeer. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, all of the adult computers have been set up and are working. There were a few problems with the computers not connecting to the printers, Fred from Bellia was here on February 9th and fixed those.

Samantha reported, the solar panel people unexpectedly knocked out our power and the internet on February 7th. Fred worked remotely and with the help of Librarian Chris, got everything back up and running.

Building:

Samantha reported, Buildings and Grounds cleaned out the receiving room of all the e-trash and the cardboard from replacing the computers. Bellia also cleaned out the storage room of all the old unusable computers. Samantha reported, the Circulation Staff cleaned out the storage room where all of our holiday decorations are stored. Samantha reported, she ordered tote holding shelving for the room and Buildings and Grounds built them for us.

Samantha reported, Katrina did a major clean and inventory of the story room and the storage room behind the story room.

Samantha reported, Bill from Buildings and Grounds is in touch with our roof company, there is a small leak outside of Meeting Room C. Bill is also trying to get the plumber to replace the faucet in the staff bathroom and he is pricing new hand dryers for the public bathrooms.

Library Events:

Samantha reported, she has booked "Meet the Authors Book Festival" for Saturday, April 22nd. from 10:00am – 4:00pm in our back parking lot.

Samantha reported, she has booked the Art Show with Gina Martucci for Wednesday, May 10th. at 6:00pm. Samantha reported, Yoga is back, we have Yoga every Thursday going to the end of May. Samantha reported, The Friends paid for the Yoga.
Thank you Friends.

Staff:

Samantha reported, we have a new member to the Circulation Desk, her name is Denise and she will be working nights and weekends. Samantha reported, Denise is very high energy and helped with Katrina's cupcake program yesterday.

Tidbits:

Samantha reported, the Attorney and Accountant letters, letting them know they were appointed for the 2023 year have been signed and sent out. Samantha reported, she has been working on the State Report and she just needs some numbers and paperwork signed by Lorraine Boyer at the Township.

G: Committee Reports:

Garden:

John Pohler reported, he was able to plant some plants, and he has seeds started and will be able to plant them by April or May.

Personel:

No Report.

Policy and Buy-Laws:

Meeting June 27, 2023 at 1:00pm

Buildings & Grounds:

John Pohler reported, he saw the lights over the Circ desk had the light bulbs replaced, and Joan Betterly reported, she is waiting to hear back from Joseph's on when they will be cleaning up the garden beds, she would like them cleaned up before all of our events in April. Joan reported, if they do not get back to her she will call them.

Friends:

Joan Betterly reported, the April book sale is scheduled and the Church, The Givers Place, would like to donate food and baskets to be auctioned off and help with the book sale. Suzzane King reported, the Friends donated money for Yoga and the Paint Programs to the Library.

H: Old Business:

Holiday List Voting:

Suzanne King made a motion to approve the 2023 Holiday List, Joyce Samoyan Seconded. All voted in favor.

I.

New Business:

Board Contact List:

Samantha asked the Board to look over their contact list and make sure the information was correct. The Board agreed that the contact list is correct.

Joan Betterly reported, before we adjourn, I would like to thank the Mayor for attending our Board Meeting tonight and he is welcomed back.

Mayor Wolf reported, he is very impressed with the Library and especially the Library news letters and website and he will be back again.

J: Adjournment:

A motion to adjourn was made by Barbara Chamberlain, seconded by Joyce Samoyan at 8:00pm all voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly, President
Board of Trustees