

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP  
BOARD OF TRUSTEES**

Regularly Scheduled March 15, 2023

**A. Call to Order:**

The March meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Suzanne King, Jeanne Kirsch, John Pohler, Councilman Ron Garbowski, Terry VanLeer, Allison Munch, Barbara Chamberlain Janet Mead, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with of the Open to the Public Meetings Act.

**B. Public Portion (Open/Close):**

President Joan Betterly opened the Public Portion of the meeting, there was no one from the public present. Joan Betterly closed the public portion.

**C. Approve March 2023 Minutes:** Motion to approve March Minutes was made by John Pohler, seconded by Barbara Chamberlain. All voted in favor.

**D. Approve March 2023 Financial Reports:** Off the record while the Board reviewed financial reports. Back on record. Suzanne King made a motion to approve the March financial reports, seconded by Jeanne Kirsch. All voted in favor.

**E: Approve Payment of March 2023 Vouchers:** Motion to approve the payment of vouchers was made by Barbara Chamberlain, seconded by Suzanne King. All voted in favor.

**F: Directors Report:**

**Technology:**

Samantha reported, we have been having issues with Sirsi that she has been working with Elayna (the ILS System Admin of Gloucester County Library).

**Building:**

Samantha reported, we have a new Fire Inspector that we have been working with. The staff has been cleaning out closets of old supplies and organizing things nice and orderly.

Samantha reported, since our last Board Meeting the faucets in the staff bathroom sinks have been replaced, the water pressure is finally existent again and the staff are now washing their hands again.

Samantha reported, she is working with various companies collecting quotes for replacing the sign out front. Samantha reported, she has one quote she attached to the Board Meeting email, and she will be meeting with another company on Tuesday to get another quote.

Samantha reported, our new handdryers for the public restrooms have come in, Buildings & Grounds just needs to get a hold of an electrician to install them.

**Library Events:**

Samantha reported, she has been working with Trudy Clark to push PR on the Meet The Author's Book Fest. Samantha reported, she and Trudy have been reaching out to local authors. Samantha reported, we have 20 spaces filled and the next step is to reach out to the Police Department so they can properly prepare for a traffic pattern.

Samantha reported, starting next weekend almost every Saturday has an event that requires her to open the Library early which is good, the upcoming weekend events are Basket auction, Book Sale, Book Fest and Voting.

**Tibits:**

Samantha reported, the State Report has been completed and sent to the State, she was not chosen for Jury Duty and on March 10<sup>th</sup> she attended a Logical Meeting where the topic of "challenging a book" came up. The Director at Washington Township brought up the fact that they are changing their Book Selection Policy to note that only cardholders at their Library will be allowed to challenge a book. Samantha reported, she thought this was an interesting move to keep in mind for when the Policy Committee meets again. The Board decided to continue their discussion regarding our Library's Policy on "challenging a book" at the next Board Meeting.

**G: Committee Reports:**

**Garden:**

John Pohler reported, he and Alan pulled out the three dead trees in the garden, come to find out there was actually five trees, they used a chain saw and pulled them out.

John reported, Alan and he are going to a nursery in Egg Harbor Township to pick out native plants to replace the trees. John reported, he has scheduled a garden clean up on March 25<sup>th</sup> rain date April 4<sup>th</sup> 10:00am – 12:00pm. Jeanne will be getting the coffee and donuts.

**Personnel:**

No Report.

**Policy and Buy-Laws:**

Barbara Chamberlain reported, they have scheduled a By-Laws meeting on 6/27/23 at 1:00pm to look at the By-Laws.

**Buildings & Grounds:**

Joan reported, she will be meeting with a representative from Joseph's Landscaping about the work which needs to be done on the garden around the building. Joan reported she told Joseph's about all the events we are having in April and she would like the garden to look good for the events. John reported, he has a package of the sedge hammer to kill the sedge weed growing in the garden and he will give it to her.

**Friends:**

Suzanne King reported, the Book Sale is on 4/15/23 and 4/17/23 and set up is on 4/14/23. Joan reported, she has the bookmarks and she has stamped the Friends of the Library on them and they can hand them out at the Book Sale.

**H: Old Business:**

**Follow-up to Mayor Visit**

Joan reported, within 24 hours after the Mayor attending the last Board Meeting, the faucets have been replaced in the staff rest rooms; the vending machine is still an issue, they are supposed to be filling it once a week and they are not. Joyce Samoyan is working

on this and since she was unable to attend tonight's meeting she will report at the next Board Meeting.

**I. New Business:**  
**National Library Week Luncheon Gift**  
**Electric Chargers**

Joan reported it is a tradition for the Board to provide a luncheon for the Library Staff during National Library Week. Joan asked the Board for a motion for \$200.00 to provide a luncheon for the staff.

Terry VanLeer made a motion to spend \$200.00 for lunch for the staff during National Library, Suzanne King seconded. All voted in favor.

**Electric Chargers:**

Councilman Ron Garbowski reported, the Township received a grant about a year ago to purchase electric chargers. Joan suggested, she would like to have one at the Library, while the patrons were using the Library they could charge their car. Ron reported it is already in the works to put one at Town Hall, The Library, Pfeiffer Center and Owens Park.

**J: Adjournment:**

A motion to adjourn was made by Barbara Chamberlain, seconded by Jeanne Kirsch at 7:50pm all voted in favor.

Respectfully Submitted  
Karen Uhl Transcriber

Joan Betterly, President  
Board of Trustees