

FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES

Regularly Scheduled October 18, 2023

A. Call to Order:

The October meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Joyce Samoyan, Suzanne King Allison Munch, Terry Vanleer, Janet Mead, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion of the meeting and asked a local Girl Scout to introduce herself. My name is Emily Laboy and I am working on my Girl Scout Silver Award. Emily reported, she will be collecting new or used board games to donate to Child Protective Services and Woman's Homeless Shelters so they can have something to do while they are staying at these places. Emily asked the Board if it would be alright if she put a donation box in the Library. Joan asked for a motion. Suzanne King made a motion to allow Emily to place her box in the Library for her game donations. Joyce Samoyan seconded, All voted in favor. Joan closed the Public Portion.

C. Approve June September 2023 Minutes: Motion to approve June Minutes was made by Suzanne King, seconded by Joyce Samoyan. All voted in favor.

D. Approve September 2023 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. Joyce Samoyan made a motion to approve September financial reports, seconded by Suzanne King. All voted in favor.

E: Approve Payment of September 2023 Vouchers: A motion was made by Allison Munch to approve the payment of the vouchers. Suzanne King seconded. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, Astro Signs new install date is the end of November, they are waiting for a part (an LED port). Samantha reported, otherwise our computers and server have been behaving themselves.

Building:

Samantha reported, Jim DeHart wanted to look into one more thing with the HVAC before giving Peterson the go ahead on the \$5,000.00 sensor replacement quote, the Township has graciously decided to help the Library with the bill.

Samantha reported, Building & Grounds are waiting for a part and an install date from the plumber to fix the back outside spigot. Samantha reported, Ron offered to help shut down the sprinklers for the winter.

Events:

Samantha reported, she attended and spoke at the Holiday City Day Out Speak Out event this year. Samantha reported, the Library decorated the Little Library on Main Street with scarecrow paraphernalia to go with the scarecrows on Main Street.

Tibits:

Samantha reported, after the Book Sale she decided to tackle the Library's Book Store, the store gets neglected sometimes. Samantha reported, she threw almost everything away replacing it with items from the Book Sale that didn't sell and various donations.

G: Committee Reports:

Garden:

No Report

Personnel:

No Report

Policy/By Laws:

Joyce Samoyan made a motion to change the Library's Disability Policy to match the Township's Disability Policy as per the Township Municipal Code. Suzanne King seconded. All voted in favor

Buildings & Grounds:

No Report

Friends:

Suzanne King reported, the Friends had a wonderful book sale, they made a total of 1,545.00 for the sale of the books. The Giver's Place donated two baskets to auction off and they made a total of \$396.00 which they donated to the Friends which brought a total of \$1,941.00. The Givers had hot dogs, snacks, and beverages all which were free, a lot of people were fed that day who needed a meal. Suzanne reported, Joan donated pretzels and Allison Munch was our cashier. Suzanne reported, the Friends gift wrap will be on 12/9/23, time 12:00pm – 2:00pm, The Givers' will be attending and Terry is making a basket to auction off.

H: Old Business:

Suzanne King reported she is in contact with the Collectors Plaque Company for Barbara's plaque all she needs is the year Barbara became a Board Member. Samantha looked it up and Barbara started as the Mayor's representative in 2017.

I: New Business:

Joan reported, she and Sam will be meeting with the Historical Society to discuss how the Library can help with promoting them. Joan reported, all the Book Clubs are invited to lunch at MonaLisia, time 12:00pm on 12/5/23 and the Volunteer Tea will be on 12/15/23 at 10:00am. Joan reported, the Givers' Place will be collecting non perishable foods to give out for Thanksgiving on 11/18/23, time 11:00am.

J: Adjournment:

Suzanne King made a motion to adjourn at 7:48:12. pm Joyce Samoyan seconded.
All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees