

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled December 2024

A. Call to Order:

The December Meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by the Pledge of Allegiance. Those present: Joyce Samoyan, Jeanne Kirsch, Suzanne King, John Pohler, Allison Munch, Janet Mead Samantha Snyder and Joan Betterly. President Joan Betterly confirmed that tonight's meeting was being held in Compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the public portion of the meeting, and introduced Mr. Jim Dehart Business Administrator for the Township, also present was Kathy Lemanowicz and Melissa Newton employees of the Library. Jim was here to discuss the Library employee salaries as well as the Library budget. Jim talked about the "Shared Service Agreement" between the Township and the Library, which currently does not exist. Jim reported, we can continue pass practice, which the Township holds taxpayers support for the Library, or we can give the Library all of the taxpayers support and invoice the Library for the shared services which he feels is redundant.

Kathy Lemanowicz and Melissa Newton spoke briefly about their concerns regarding the "Shared Services" between the Library and the Township. President Joan Betterly closed the public portion.

C. Approve Minutes 2024: Motion to approve November Minutes was made by John Pohler, seconded by Suzanne King. All voted in favor.

D. Approve November 2024 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. John Pohler made a motion to approve November financial reports, seconded by Suzanne King. All voted in favor.

E: Approve Payment of November Vouchers: A motion was made by John Pohler to approve payment of November Vouchers, seconded by Suzanne King.

All voted in favor.

F: Directors Report:

Technology:

Samantha reported, Things have been pretty quiet technology-wise, Fred and I talked about some idea for next year's upgrades and what will need to keep the Library technology up to date and working. Samantha reported, we have some ideas we might steal from Heggan Library, I just need to go over there and see them implemented.

Building:

Samantha reported, on Monday December 2nd I called the MUA to shut off the curb stop for the sprinkler system and a few days later Ron shut off the sprinklers for the season. Thank you Ron. Samantha reported, Joan has a meeting scheduled with Buildings & Grounds about the great cleanup of our meeting rooms, Billy was here on Wednesday talking to me briefly about it.

Events:

Samantha reported, The Friends paid for the next 3 or 4 months worth of yoga, I put together an invoice for Relax Mind & Body to invoice us and yoga will start on Thursday, January 9th. Samantha reported, we will ask for the other months of yoga funds from the Friends in April.

Tibits:

Samantha reported, she has heard back from Bellia Furniture about the couch and they are sending over some samples that should be arriving in the next couple days.

G: Committee Reports:

Garden:

No Report.

Personal Committee:

No Report.

Policy/By Laws:

No Report.

Buildings & Grounds:

No Report.

Friends

Suzanne reported, The Friends had their gift wrap about seventeen people came to have their Christmas gifts wrapped. Sunday she will be at the Library helping with the Giver's Place giving out toys.

H. Old Business:

No Old Business to report.

I: New Business:

Janet Mead Review: Janet watched a webinar the subject being What is the Library Board's responsibility with the Township regarding shared service's with the Township and spoke to the Board about it and sent it to each member of the Board.

The Board previewed the 2025 Library Budget.

Budget 101: The Board discussed where in our budget we could cut items to save money.

The Board discussed what shared services with the Township will help with our budget going forward.

Joan spoke about the two open positions on the Board and the staff's desire to have a more diverse Board.

I: Adjournment:

John Pohler made a motion to adjourn at 8:51pm, Jeanne Kirsch seconded. All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees