

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled October 2024

A. Call to Order:

The October Meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by the Pledge of Alligence and a moment of silence for Terry Vanleer. Those present: Joyce Samoyan, Jeanne Kirsch, John Pohler, Allison Munch, Suzanne King, Janet Mead, Samantha Snyder and President Joan Betterly. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the public portion of the meeting. There was no one from the public attending the meeting. Joan Betterly closed the public portion.

C. Approve Minutes September 2024: Motion to approve September Minutes was made by John Pohler, seconded by Suzanne King. All voted in favor.

D. Approve October 2024 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. Allison Munch made a motion to approve October financial reports, seconded by Joyce Samoyan. All voted in favor.

E: Approve Payment of October Vouchers: A motion was made by Joyce Samoyan to approve payment of October Vouchers, seconded by Jeanne Kirsch. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, everyone should have received an email from me about Cyber

Security Training. Samantha reported, this is for the Township's insurance as well as your education hours, after you complete your training Samantha will print out your "Certificate".

Building:

Samantha reported, on Thursday, September 26th our exterminator informed her that the floor in Meeting Room C was feeling a little too loose near the windows. Samantha reported, she put out a work order and Buildings and Grounds came out to check the floor. Samantha reported, Buildings & Grounds came back on Thursday, October 10th but did not speak to me about what they were doing.

Samantha reported, a lot of the lightbulbs have been replaced and some of the work orders have been closed but many still remain open.

Events:

Samantha reported, the Book Sale is this weekend, the AARP dates are in our meeting room book for both their training and their actual Tax Help. Samantha reported, Early Voting is starting on Saturday October 26th and will run until Election Day.

Staff:

Samantha reported, we are back to full-staff again, our new part-timer has been hired and coverage is good.

Tidbits:

Samantha reported, the Lions Club donated money for the last session of Yoga taking place in November

G: Committee Reports:

Garden:

John reported, he up potted some of the plants and took them home. He will need more pots and soil so he can plant more and bring them home also.

Personal Committee:

No Report.

Policy/By Laws:

Joyce reported the last scheduled meeting was canceled, the Board will be just doing the calendar.

Buildings & Grounds:

Friends

Suzanne reported, the set up for the book sale will be the Friday before the sale. Janet reported, she informed the teachers that student volunteers are needed to help with set up and clean up.

H. Old Business:

Joan reported, Sam and I attended the ceremony for the Mayor Gabbinelli's unveiling of the Complex sign and bench. Joan reported the bench will eventually be cemented into the ground. Joan reported, there was about 50 attendees including Mayor Gabbinelli's family and police officers, it was a very nice event.

I: New Business:

Joan called the Board's attention to the Holiday Calendar for 2025, the days marked closed with the asterisk next to them are explained below. Joan asked for a motion to approve the new calendar.

Suzanne King made a motion to approve next year's calendar, Jeanne Kirsch seconded. All voted in favor.

Joan reported, she asked Buildings & Grounds to take two of the paintings out of the back hall

where the offices are and hang them in Meeting Room B. Joan would like to dedicate the wall as a Library wall. Joan reported, she would like to hang the plaques of the deceased Board Members on the wall also. The Board decided to table this discussion.

I: Adjournment:

Joyce Samoyan made a motion to adjourn at 7:45pm, Jeanne Kirsch seconded.
All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees