

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP**  
**BOARD OF TRUSTEES**  
**Regularly Scheduled Meeting November 18, 2014**

**A. Call to Order:**

The regularly scheduled November meeting of the Free Public Library of Monroe Township Board of Trustees was called to order by President King. Ms. King noted that tonight's meeting is held in compliance with the requirements of the Open Public Meetings Act. Those present: Mr. Garbowski, Mr. Pohler, Ms. Patterson, Ms. Betterly, Ms. Samoyan, Mr. Paredes and Ms. King.

**B. Public Portion:**

President King opened the Public portion. There were no members of the public present. Ms. King closed the Public portion.

**C. Approve Minutes of October 2014 Meeting:**

Motion to approve the Minutes of the October 2014 meeting was made by Ms. Patterson, seconded by Ms. Betterly. All voted in favor.

**D. Financial Reports**

Off the record to allow Board review of the documents. Back on the record.

**1. Approve Financial Reports;**

Motion to approve the Financial Reports for October was made by Mr. Pohler, seconded by Ms. Betterly. All voted in favor.

**2. Approve Payment of Vouchers:**

Motion to approve payment of vouchers for October was made by Ms. Betterly, seconded by Mr. Pohler. All voted in favor.

**E. Director's Report:**

Mr. Paredes said invitations for the December 5, 2014 Holiday Dinner will be sent. Regarding the HVAC system for installation on the roof, Mr. Paredes said he is waiting to hear from Peterson. He spoke with Kevin regarding the parking lot lights. Mr. Paredes is looking over applicants to replace Ms. Harpool upon her retirement. Mr. Paredes said they might be changing the book vendor. Mr. Bellia has done a lot of streamlining with the computer calendars. Mr. Paredes reported increased interest in Room C with a member of the Rotary Sunrise booking for the next six months for its meetings. Mr. Paredes said he received an inquiry for a wedding with 150 guests, baby showers, Halloween party and Thanksgiving party for foster children. In particular, Mr. Paredes commented on the Sinatra evening which totaled approximately 75 guests.

The Board discussed guidelines with the increased usage of Room C such as responsibility for clean-up issues.

**F. Committee Reports.**

Mr. Pohler reported that the garden is put to sleep for the winter with hopes that the banana tree will survive. He discussed plans for next season including a mini meadow with wildflowers. He reminded that the water needs to be shut off.

**G. New Business:**

The Board discussed sending a letter to the new administration recommending the appointment of Ron Garbowski to the Board after his 7 years of service on the Library Board as liaison. The Board presented Mr. Garbowski with a plaque thanking him for his service.

**H. Old Business:**

Ms. Betterly reported that the Friends of the Library Holiday Craft Show did well. December 13<sup>th</sup> will be a Secret Santa Workshop. Santa will visit the Library and children will have an opportunity to purchase gifts for their loved ones.

Book drop offs are continuing and are collected from 11:00 to 5:00 and 5:00 to 7:00 in Room C. Mr. Paredes confirmed book sale will be taking place Before 2015 year end. Board members commented on the continued issuance of Library cards including 149 last month. Mr. Paredes credits the ads in Today's Shopper for getting the word out about events at the Library.

**I. Adjournment:**

Motion to adjourn was made by Ms. Patterson, seconded by Ms. Betterly. All voted in favor. The meeting was adjourned at 7:50 p.m.

Susanne McKee, Clerk Transcriber

Suzanne King, President  
Board of Trustees