

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES
Regularly Scheduled Meeting November 16, 2016**

A. Call to Order:

The regularly scheduled November meeting of the Free Public Library of Monroe Township Board of Trustees was called to order by President King at 7:00 p.m. Those present: Ms. Samoyan, Mr. Pohler, Ms. Patterson, Ms. Betterly, Mr. Paredes and President King. Ms. King confirmed tonight's meeting is being held in compliance with the requirements of the Open Public Meetings Act.

B. Public Portion (Open/Close):

Ms. King opened the Public Portion of tonight's meeting. There were no members of the public present. Ms. King closed the Public Portion.

C. Approve Minutes of October 2016 Meeting:

Motion to approve the Minutes of the October 2016 meeting was made by Ms. Patterson, seconded by Mr. Betterly. All voted in favor.

D. Financial Reports:

Off the record to permit time for review of documents. Back on the record.

1. Approve Financial Reports for October 2016:

Motion to approve the financial reports for October 2016 was made by Ms. Samoyan, seconded by Ms. Betterly. All voted in favor.

2. Approve Payment of Vouchers for October 2016:

Motion to approve the payment of vouchers for October 2016 was made by Ms. Patterson, seconded by Ms. Betterly. All voted in favor.

3. Approve budget transfers of line items for October 2016. Motion to approve transfers for October 2016 was made by Ms. Patterson, second by Ms. Betterly. All voted in favor.

Mr. Paredes confirmed the Library is in receipt of the State Aid contribution. He also discussed budget considerations he is planning for the coming year.

E. Director's Report:

Trolley Tour

Mr. Paredes noted the Mayor, Chamber of Commerce representative, press guy and others were in attendance for the tour. The consensus was positive for the Library and its use of its facilities.

Rotary Breakfast Meetings

Mr. Paredes reported that the Rotary members are now having their breakfast meetings at the Library and he is in attendance. He noted there were some meetings at a local restaurant but the group prefers the Library location. He noted the Rotary members extended an invitation to the Library Board members to feel welcome to attend their breakfast meetings.

Garden Pallets

Mr. Paredes reported that pallets were delivered for the community garden project. Unfortunately, some were stolen.

F. Committee Reports:

Garden Committee:

Mr. Pohler explained his winterizing plans for the banana plant.

Fund Raising Committee:

Ms. Betterly advised that the Friends is planning on setting up small in-house theme book sales during the Holiday Season. They are planning a cook book sale and children's book sale with the Holidays in mind. They are also planning a paperback romance novel sale January 28, 2017 in view of the approach of Valentine's Day. The location of the in-book sales will be the lobby area. These sales will require limited advertising and will be promoted within the Library. Ms. Betterly said the next major book sale will be the last week of April.

December 16, 2016 Volunteer Holiday Tea

Ms. Betterly said preparations are being made for this year's Volunteer Holiday Tea. She said the doors will open at 9:30 a.m.

G. Old Business:

Old Business was not discussed.

H. New Business:

Mr. Paredes reported that Sustainable New Jersey participants will be meeting at the Library on Tuesday.

I. Adjournment:

Motion to adjourn made by Ms. Samoyan, seconded by Ms. Betterly. All voted in favor. The meeting was adjourned at 7:35 p.m.

Susanne McKee, Clerk Transcriber

Suzanne King, President
Board of Trustees