

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP  
BOARD OF TRUSTEES  
Regularly Scheduled Meeting June 17, 2020**

**A. Call to Order:**

The June meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00 p.m. by President, Suzanne King. Those present: Barbara Chamberlain, Joan Betterly, Janet Mead, John Pohler, Jennifer Brenner Suzanne King and Samantha Snyder. President Suzanne King confirmed that tonight's meeting was being held in compliance with the requirements of the Open Public Meetings Act.

**B. Public Portion (Open/Close)**

President, Suzanne King opened the Public Portion of the meeting, no one from the public were present. The public could have zoomed in if they wanted to attend. Suzanne King closed the Public Portion.

**C. Approve February Minutes:** Motion to approve the February minutes was made by John Pohler, seconded by Joan Betterly. All voted in favor.

**D. Financial Reports:** Motion to approve the Financial Reports for February, March April and May was made by Joan Betterly, seconded by Barbara Chamberlain. All voted in favor

**E. Approve Payment of Vouchers:** Motion to approve payment of the vouchers for February, March, April and May was made by John Pohler and seconded by Joan Betterly. All voted in favor.

**F. Directors Report:**

Samantha Snyder went over the opening up of curbside delivery of books to patrons. Patrons call and reserve books they want. Staff puts the books, after checking them out, into a paperbag then they make an appointment and then they pick up their books. Suzanne King asked Samantha to talk about the tech part of the report. Samantha would like to set aside \$3,000.00 for a line item for Hoopla service that provides downloadable books to patrons which she needs the Board to vote on tonight. Motion to approve the line item for Hoopla was made by Janet Mead, seconded by Barbara Chamberlain. All voted in favor.

**G. Committee Reports:**  
John Pohler reported about the garden, it has not been a good spring because of the cold and the rain so John has had a hard time maintaining the garden. The Township has been mowing the grass and they have also sprayed the weeds growing on the walkway pavements.  
Joan Betterly reported about the Friends committee. The book sale might be scheduled in September and a date has not been picked yet.

**H. Old Business:**  
No Old Business to report.

**I. New Business:**  
A tentative date for a July Board Meeting was set for Wednesday 7/22/20.

**J. Covid - 19 Services Policy:**  
Samantha Snyder asked the Board to approve the Covid-19 services policy. Motion to approve the Covid-19 policy was made by John Pohler, seconded by Joan Betterly. All voted in favor.

**K. Adjournment:**  
Suzanne King adjourned the meeting at 7:18pm.

Respectfully Submitted  
Karen Uhl, Transcriber  
Suzanne King, President  
Board of Trustees