

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled December 15, 2021

A. Call to Order:

The December meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00 p.m. by President, Suzanne King, followed by Pledge of Allegiance. Those present: Joan Betterly, Jeanne Kirsch, Barbara Chamberlain John Pohler, Robin Lewis, Janet Mead, Suzanne King and Samantha Snyder. President Suzanne King confirmed that tonight's meeting was being held in compliance with the requirements of the Open to the Public Meetings Act.

B. Public Portion (Open/Close)

President, Suzanne King opened the Public Portion of the meeting, no one from the public were present. Suzanne King closed the Public Portion.

C. Approve November 2021 Minutes: Motion to approve November Minutes ; with the correction of the Volunteer Tea's date will be December 17, 2021 not December 10, 2021, was made by Joan Betterly seconded by Barbara Chamberlain. All voted in favor.

D. Approve November 2021 Financial Reports: Motion to approve November Financial Reports was made by Joan Betterly seconded by Barbara Chamberlain. All voted in favor.

E: Approve Payment of November 2021 Vouchers: Motion to approve payment of November 2021 Vouchers was made by Joan Betterly seconded by Barbara Chamberlain. All voted in favor.

F: Director's Report:

Technology:

Samantha reported, for the past few summers (because of Covid) we have been doing a hybrid Summer Reading program with the help of ReadSquared an app paid for by

the State of New Jersey where patrons could log their Summer Reading items. This year ReadSquare has asked us to pay for the 2022 services. Samantha reported, she has been looking into some alternative apps and had some meetings with a company called Beanstacked that looks like it is a bit more user friendly. Samantha reported, that we are probably going to purchase their services for the next couple of years and check the popularity of it.

Staff:

Samantha reported, there are two new part-time staff members that work the evening shift at the Circulation Desk – Erin Oswald and Kathleen Lemnowicz. Terry (head of Circulation) says they have caught on fast and are doing great.

Samantha reported, the Holiday Party took place on Friday, December 10th at 5pm. Amber Osborne (full time Circulation Clerk) with the help of Brittany Jones planned all of those games and activities and provided all the decorations from her collection. Amber does party planning as a side gig and she sells Dripping Lux jewelry.

Burglar Alarm:

Samantha reported, that on Saturday morning at 2:00am the alarm went off flagging motion in the Circulation Department. The police were dispatched only to find nothing. Samantha reported, Franklin Alarm shut the alarm off remotely. Samantha reported, the alarm went off again at 5:00am and a third time at 7:00am. Samantha reported, the same thing happened again on Sunday morning around 3:00am and the monitoring company was able to turn the offending sensor off remotely. Samantha reported, she called Franklin Alarm and they sent out a tech on Tuesday, it was a battery problem in the alarm box which needs replacing.

Technology:

Samantha reported, Karen's printer died so she has Samantha's printer. Samantha reported, there is a printer shortage and the prices have skyrocketed. Samantha reported, she hooked up her printer to print out of the photocopier in the other room for the time being and she decided to wait the shortage out.

Tidbits:

Samantha reported, an eight week yoga session will start in January. Jennifer Carrigan from Relax Mind and Body on Main Street will be doing in-person gentle yoga classes at the Library.

Samantha reported, the Mummers art work in the gallery as you come in was done by Nick St Claire. PHL17 News came out and interviewed him on Monday December 6th. Samantha reported, she did not think the piece was aired yet but she will let us know if she hears anything.

Samantha reported, both Landscapers discussed at the last meeting have come and inspected the garden and both are interested and capable of replacing the irrigation system that has been pulled out.

Samantha reported, there is a bin in the Library collecting old or new shoes for PetSavers the non-profit that helped TNR the cats behind the Library. They will receive \$1,000 for every 2,000 pairs of shoes they donate. The donated shoes will be cleaned, repaired or melted down if necessary to make new shoes, and will benefit individuals, families, and communities in developing countries. Samantha reported, all cats out back are fixed.

G: Committee Reports:**Friends:**

Joan Betterly reported, the combined Book Clubs had there luncheon last week at MonaLisia, twelve attended. The Volunteer Tea will be held on December 17th at 10:00am. Joan reported, the Friends had a gift wrapping session from 10:00am – 1:30pm and made \$103.00. One woman came in with two bags of gifts, and brought her own wrapping paper. After the Friends wrapped her gifts she donated the paper to them as well as a \$50.00 donation personally for wrapping her gifts. The Friends book sale is scheduled on April 2nd. and April 4th. which happens to be National Library Week. They will be setting up on Friday April 1st. The Friends will not be taking any more donations, they feel the book room is filled.

Garden Committee:

John Pohler reported he purchased a year's worth of suet at Tractor Supply, he also reported he has to do some repotting and will be going to Lowes to purchase some new pots. John reported, he sent emails out to the garden volunteers and extended and invitation to the Volunteer Tea on Friday December 17th.

H: Old Business:

Samantha reported to the Board, there are two quotes in their folders from landscapers for the garden around the building. One is from Taylor's and one is from Joseph's. The Board decided to take the quotes home, go over them and discuss them at the next Meeting.

I: New Business:

Suzanne King reported, Barbara Chamberlain will no longer be the Library liaison for the School Board. Suzanne reported, she and Samantha discussed the possibility to increase the Board by one more five year term Trustee and Barbara Chamberlain requested that she would like to have that position.

J: Adjournment:

A motion to adjourn was made by Joan Betterly seconded by Barbara Chamberlain at 8:00pm all voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Suzanne King, President
Board of Trustees

