

RESOLUTION 2025-01

RESOLUTION TO CONVENE AN EMERGENCY SPECIAL MEETING TO RENDER A FINAL DECISION ON A MATTER REQUIRING IMMEDIATE ACTION.

WHEREAS, the Board of Trustees of the Free Public Library of Monroe Township (the “Board”) previously held a due process hearing on March 19, 2025, to provide Mr. Christopher Ciccotelli with an opportunity to be heard regarding the suspension of his library privileges; and

WHEREAS, the Library’s Patron Code of Conduct Policy requires the Board to render a final decision within ten (10) days of such hearing; and

WHEREAS, in order to meet that deadline, the Board found it necessary to convene an emergency special meeting on March 26, 2025 at 8am, for the sole purpose of deliberating and issuing a decision regarding Mr. Ciccotelli’s trespass ban; and

WHEREAS, the standard 48-hour notice requirement under the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) was not met; however, pursuant to N.J.S.A. 10:4-9(b), such notice may be waived where the public body determines by affirmative vote that an emergency meeting is necessary to address a matter requiring immediate action; and

WHEREAS, the Board determined that the timing and nature of the matter constituted an emergency under OPMA, such that delay would have resulted in noncompliance with the Library’s own policy requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Free Public Library of Monroe Township as follows:

1. The Board hereby ratifies and confirms the emergency special meeting held on March 26, 2025, pursuant to N.J.S.A. 10:4-9(b) of the Open Public Meetings Act.
2. The Board affirms that the meeting was convened for the limited and urgent purpose of deliberating and issuing a timely decision regarding Mr. Ciccotelli’s library suspension in accordance with the Patron Code of Conduct.
3. A copy of this Resolution shall be included in the official minutes of the March 26, 2025 meeting and made available to the public as required by law.

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES
EMERGENCY MEETING MARCH 26, 2025**

Call to Order:

This emergency meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order by President, Joan Betterly, at 8:00AM on Wednesday morning March 26, 2025 followed by the Pledge of Alligence. Present were trustees: Joan Betterly, Joyce Samoyan, Jeanne Kirsch, John Valentine, Allison Munch, Suzanne King and James DeHarrt. Library Director Samantha Snyder and Township Solicitor Sandra Graise, Esq.

Township Solicitor, Sandra Graise, Esq. confirmed that this meeting was being held in compliance with the Open to the Public Meetings Act.

This meeting was called due to an incident that occurred September 11, 2024 wherein a Mr. Christopher Ciccotelli was issued trespass warnings several times for harassing some of our employees. We, the trustees, asked Township Solicitor, Sandra Graise if we could ban Mr. Christopher Ciccotelli from the library. Sandra Graise's suggested that we ban this individual for one year from the date of incident. Sandra Graise asked the Trustees present if they were in agreement with the one year ban. She then took a verbal vote from the Trustees in attendance. A roll call was made with the following results. Joan Betterly voted 'yes'; Joyce Samoyan voted 'yes'; Allison Munch voted 'yes'; James DeHart voted 'yes'; Suzanne King voted 'yes'; John Valentine abstained.

Solicitor, Sandra Graise, will inform Mr. Ciccoterlli of the above findings.

There being no further business, the meeting was adjourned at 8:32AM. Motion to adjourn the meeting was made by Joyce Samoyan. Seconded by Joan Betterly. All voted in favor.

Respectfully submitted,

Suzanne King
Secretary