

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled April 20, 2022

A. Call to Order:

The April meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by Vice President Joan Betterly followed by Pledge of Allegiance. Those present: Joyce Samoyan, Suzanne King, Jeanne Kirsch, Barbara Chamberlain, John Pohler, Robin Lewis, Janet Mead, Joan Betterly and Samantha Snyder. Vice President Joan Betterly confirmed that tonight's meeting was being held in compliance with the requirements of the Open to the Public Meetings Act.

First Order of Business:

Vice President Joan Betterly asked for a motion to accept John Pohler's resignation as President of the Board of Trustees. Joyce Samoyan made a motion to accept John Pohler's resignation as President, Suzanne King seconded. All voted in favor. President Joan Betterly asked for a nomination for Vice President. Suzanne King nominated Joyce Samoyan as Vice President. Jeanne Kirsch seconded. All voted in favor. President Joan Betterly asked for a nomination for Secretary/Treasurer. Joyce Samoyan nominated Suzanne King for Secretary/Treasurer. Barbara Chamberlain seconded. All voted in favor.

B. Public Portion (Open/Close)

President, Joan Betterly opened the Public Portion of the meeting and introduced Michael Hogan from South Jersey Land and Trust and several Master Gardeners who were there to discuss the importance of native plantings in the garden surrounding the Library building.

C. Approve March 2022 Minutes: Motion to approve March Minutes was made by Suzanne King seconded by Joyce Samoyan. All voted in favor.

D. Approve March 2022 Financial Reports: Off the record while the Board reviewed the March Financial Reports: Back on record. Motion to approve the March Financial Reports was made by Joyce Samoyan seconded by Suzanne King. All voted in favor.

E: Approve Payment of March 2022 Vouchers: Motion to approve payment of March 2022 Vouchers was made by Barbara Chamberlain seconded by Jeanne Kirsch. All voted in favor.

F: Director's Report:

Building:

Samantha reported, since the automated computerized flushers have been replaced with regular handle flushers, there hasn't been any clogging issues with the public toilets.

Samantha reported, after playing phone tag with Franklin Alarm since the holidays, they were finally here to replace the bad alarm sensor at the end of March.

Samantha reported, Tuesday, March 29th our Reference Librarian, Chris discovered that Meeting Room A's temperature had dropped to 50 degrees. Samantha reported, she called Peterson and a tech was out to fix a burned out wire the next day.

Library Events/Services:

Samantha reported, the Library will be hosting early voting for the June Primary Elections. Samantha reported, the voting will be in Meeting Rooms A & B.

Samantha reported, Texas Roadhouse has been supplying the Children's Programs with coupons for free kid's meals, sometimes they brought the staff biscuits and butter.

Samantha reported, she contacted Literacy NJ, the nonprofit that offers ESL (English as a Second Language) tutors and classes. Samantha reported, during the pandemic they had a high turnover rate in staff. Samantha reported, she contacted the ESL coordinator and offered them tutor room and asked for all their PR brochures and flyers to put on display.

GCLS Fine Free:

Samantha reported, The Gloucester County Library System has gone fine free as of the first week of April. What is fine free? Samantha reported, fine free is exactly how it sounds. Books returned late will no longer have fines. Samantha reported, after 70 days the patron will be charged for the cost of the not-returned books. Why do Libraries do fine free? Samantha reported because it removes economic barriers, the idea being, people that are afraid of incurring charges they cannot afford may return to using the Library.

Tibits:

Samantha reported, the Girl Scout has started building the Little Library. Samantha reported, she will update the Board with pictures via email.

Samantha reported, financials disclosures are due next month.

G: Committee Reports:

Friends:

Joan Betterly reported, the Friends made \$1,200.00 from their Book Sale, and they decided to have another Book Sale in September or October. Joan reported, both the afternoon and the evening Book Clubs have voted on the books they will be reading for the rest of 2022 and all of 2023.

Garden Committee:

John Pohler reported, he had 12 to 15 people out last Saturday to help with the annual garden clean-up. They cleaned up all the debris as well as trimmed the bushes. John reported, he also was able to do some up potting.

H: Old Business:

Joan Betterly asked for a motion to vote on Phase 2 of the garden around the Library Building.

Joyce Samoyan made a motion to go ahead to Phase 2 of Joseph's proposal for the garden, Barbara Chamberlain seconded it. Four Board members voted yay and Four Board members voted nay. Vote tied, no motion.

I: New Business

Personnel and Policy Committee

IX. Vacation Policy.

Joyce Samoyan made a motion to approve the Vacation Policy, Suzanne King seconded. All voted in favor.

XI. Policy of Grievance Procedures.

Suzanne King made a motion to approve the Grievance Procedures Policy. Joyce Samoyan seconded. All voted in favor.

XII. Policy on the Issuance of Borrower Cards.

Barbara Chamberlain made a motion to approve the Issuance of Borrower Cards. Joyce Samoyan seconded. All voted in favor.

XXIV. Policy on Library Computer Use.

Suzanne King made a motion to approve Library Computer Use Policy. Joyce Samoyan seconded. All voted in favor.

Another Term Board Member:

Joan Betterly asked the Board if they think it would be beneficial to add another Term Board Member, especially when voting on a motion ends in a tie like what happened at tonight's meeting. Jeanne Kirsch expressed she would like to become a term Board member, which would leave her position as the Mayor's Representative open. The Board discussed it and told Jeanne what procedure to take to become a term Board member and as far as the Mayor's Representative Position, that is a decision for the Mayor.

J: Adjournment:

A motion to adjourn was made by Barbara Chamberlain seconded by Joyce Samoyan at 8:30pm all voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly, President
Board of Trustees