

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled November 16, 2022

A. Call to Order:

The November meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Joyce Samoyan, Suzanne King, Jeanne Kirsch, Barbara Chamberlain, John Pohler, Janet Mead, Allison Munch, Councilman Ron Garbowski, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the requirements of the Open to the Public Meetings Act.

B. Public Portion (Open/Close)

President, Joan Betterly opened the Public Portion of the meeting. No one from the public were at the meeting. President, Joan Betterly closed the public portion of the meeting,

C. Approve October 2022 Minutes: Motion to approve October Minutes was made by Joyce Samoyan, seconded by Barbara Chamberlain. All voted in favor.

D. Approve Financial Reports: Off the record while the Board reviewed the October financial reports. Back on record. Suzanne King made a motion to approve the October financial reports, seconded by Joyce Samoyan. All voted in favor.

E: Approve Payment Vouchers: Motion to approve payment October Vouchers was made by Joyce Samoyan, seconded by Suzanne King. All voted in favor.

F: Director's Report:

Building:

Samantha reported, at the last meeting she had been battling with the solar panel people.

Samantha reported, she finally had someone come out, as it turns out it was a problem with the breaker and the electrician solved it.

Samantha reported, the Library hosted Early Voting and Election Day this year and it was the largest turn out of voters she had seen in four years of her personally opening the doors for the elections. Samantha reported, there was some sign sabotage but the poll workers handled everything with the help of the County Election workers and Township Clerk.

Technology:

Samantha reported, Buildings & Grounds and Bellia, our IT company, have installed all of the outside cameras. Everything is up and working.

Staff:

Samantha reported, a new Part-Time Reference Librarian was hired. Her name is Nicole Smith and she will be starting the first week of December. Samantha reported, Nicole is currently a School Librarian at Clementon Elementary Library and works part-time at Willingboro Public Library, Nicole will be leaving the Willingboro job to come work here.

Other:

Samantha reported, the three Little Library Boxes have been installed by local Girl Scout Lily in the following locations: The spot where the old Library used to be, The Center for Family Services in Williamstown on the Black Horse Pike and outside Cecil Fire Company. Samantha reported, our own Ron paid for the registration of the box at the old Library and then paid for the registration of the box at The Family Services, Lily thanks both of us. Samantha reported, she is not sure who paid for the third box's registration. Samantha reported, Lily would like to thank the Friends for their donation of donated books to get the little Libraries up and running.

Library Programs:

Joan reported, she attended the night time Book Club, they read "Once There Were Wolves", about the introduction of wolves in Scotland. Joan reported they watched a couple of videos about the re-introducing of wolves in Yellowstone.

Jeanne and Alison reported they attended the afternoon Book Club, they read "Clara in the Sun". Jeanne reported, half the club liked it and half did not.

Barbara reported, she attended both morning and afternoon Halloween Programs and Jeanne also attended the morning Halloween Program. Barbara reported, she attended the Lunch and a Movie Program which she really enjoyed. The movie was "Rhapsody in Blue".

G: Committee Reports:

Friends Committee:

Suzanne reported, The Volunteer Tea is Friday 12/9/22 at 10:00am and the Friends gift wrap is scheduled for Saturday 12/17/22 from 10:00am to 2:30pm.

Garden Committee:

John reported, because the very hot summer they lost three cypresses and they will have to be taken down. John reported he has seedlings at home and would like to use the the balance of the money in the garden line item of the budget to buy new pots to plant them in.

Buildings & Grounds Committee:

John reported, he noticed the lights in the back were fixed. Samantha reported, the electrician said it was a breaker but it did not look like it was tripped, it looked like someone shut it off.

Personnel Committee:

Nothing to report.

Policy Committee:

Nothing to report.

H: Old Business:

Joan reported, regarding the condition of the garden around the building, she has called Joseph's several times with no call back. They finally called back and gave her an estimate of \$680.00 for two men to weed the garden. Joan reported, Samantha and she composed a letter to Joseph's, due to the budget concerns we will not be doing the weeding. Joan reported, in the letter she asked Joseph's for a maintenance schedule and the replacing of any plants under warranty.

I: New Business:

Joan reported, she would like to discuss the status of the payroll training, Board went off record, back on record.

Joyce Samoyan made a motion to have Samantha Snyder and Karen Uhl as signers on all of the Library's bank accounts and Suzanne King be removed as a signer, Jeanne Kirsch seconded. All voted in favor.

Barbara Chamberlain made a motion to send Robin Lewis a fruit basket spending up to \$50.00, Joyce Samoyan seconded. All voted in favor.

J: Adjournment:

A motion to adjourn was made by Barbara Chamberlain seconded, Janet Mead
At 7:45 pm all voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly, President
Board of Trustees