

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled October 19, 2022

A. Call to Order:

The October meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Joyce Samoyan, Suzanne King, Jeanne Kirsch, Barbara Chamberlain, John Pohler, Janet Mead, Allison Munch, Councilman Ron Garbowski, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the requirements of the Open to the Public Meetings Act.

B. Public Portion (Open/Close)

President, Joan Betterly opened the Public Portion of the meeting. No one from the public were at the meeting. President, Joan Betterly closed the public portion of the meeting,

C. Approve September 2022 Minutes: Motion to approve September Minutes was made by Suzanne King seconded by Joyce Samoyan. All voted in favor.

D. Approve Financial Reports: Off the record while the Board reviewed the September financial reports. Back on record. Suzanne King made a motion to approve the September financial reports, seconded by Jeanne Kirsch. All voted in favor.

E: Approve Payment Vouchers: Motion to approve payment September Vouchers was made by Joyce Samoyan, seconded by Barbara Chamberlain. All voted in favor.

F: Director's Report:

Building:

Samantha reported, she has been battling with the solar panel people about getting

an electrician out to the Library to see why the lights are not coming on at night under the solar panels. Samantha reported, on Friday October 14th she called the company again asking for an update and they claimed they contacted an electrician last week about taking a look at our set up and that she would put a rush order on it.

Samantha reported, she has been preparing for Early Voting and Election Day which starts Saturday October 29th, at the Library. Samantha reported, the poll workers will be coming in around 9:00am weekdays and will be leaving at 9:00pm when the Library closes. Samantha reported, weekends are slightly different then the Library hours so she will have to let them in and out, and on Election Day she will have to let them at 4:30am to set up and the hours will be from 6:00am to 9:00pm.

Technology:

Samantha reported, the computers have been freezing a little less since BelliaTech patched Deep Freeze on our computer software, Ken also has our outside cameras and is looking into some dates to install them. Samantha reported, Ken asked her if Buildings and Grounds can assist on the removal of the old cameras.

Tibits:

Samantha reported, Holly Glen did their emergency drill at the Library on Friday October 14th, in the event of an emergency where the children must vacate the school property they are to meet here at the Library.

Samantha reported, our book shelver, now college student, Lois has resigned and is now living on Rowan Campus, we have a new high school student starting soon. Samantha reported, our part-time Reference Desk Coverage, Erin, has put her two weeks in for a full time position at the Atlantic County Library System. Samantha reported, she has posted the part time position.

Library Programs:

Joan asked the Board Members to report about any Library Programs they have attended. Barbara reported, she had attended the Sign Language Program, she said it was done very well and was very informative. Barbara reported, she also has been

attending Movies on Monday. Barbara reported, she is enjoying them because some of movies she had never seen, like Singing in the Rain. In the month of October, the theme was horror. Barbara reported, The Innocence's and The Amityville Horror, were October's movies, which she hadn't seen as well.

Joan reported, she attends the evening Book Club. Last month they read Coding Helene which was about a resistance worker during World War II. Jeanne reported, she attends the afternoon Book Club. Last month they read The Engineer's Wife, about the building of the Brooklyn Bridge. Joan reported, in the meeting room next door, Gina was doing a paint program. The kids were shaving sidewalk chalk into water and all the colors were mixing together so when they put it on their canvases it looked like modern art. Jeanne and Alyson reported, they attended the Jigsaw Puzzle Program which they both enjoyed.

G: Committee Reports:

Friends Committee:

Suzanne reported, the next Friend's meeting will be on November 2nd. and the book sale is this Saturday and Monday. Suzanne reported the Friends will also be doing Christmas gift wrap.

Garden Committee:

John reported, because of the weather, one day is summer and the next day November, there isn't much he can do because when it is warm plants are still blooming and haven't become dormant. Joan reported she has been in touch with Joseph's Landscaping regarding the weeds in the garden and she also talked about the sign and the plants donated by the Williamstown Sunrise Rotary.

Buildings & Grounds Committee:

John reported, he walks around the building and all of the lights on the building are working. Suzanne reported, when she arrived this evening for the meeting, she noticed in the patron's parking lot some of the lights were not working.

Personnel Committee:

Nothing to report.

Policy Committee:

The committee reported, all of the policies have been updated and edited. Job well done!

H: Old Business:

There was no Old Business to report.

I: New Business

Joan reported, the Volunteer Tea is December 9th at 10:00am and all Volunteers of the Library are welcome. John reported, he will be making the coffee and supplying the tea. Jeanne reported, she will be making her cookies.

Joan reported, Suzanne King, Janet Mead and Alyson Munch need to write letters to the Township for their reappointments to the Library Board.

J: Adjournment:

A motion to adjourn was made by John Pohler seconded Barbara Chamberlain
At 7:50 pm all voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly, President
Board of Trustees