

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled December 20, 2023

A. Call to Order:

The December meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Suzanne King, John Pohler, Janet Mead, Terry Vanleer, Allison Munch Samantha Snyder and Joan Betterly. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion, there was no one from Public attending the meeting. Joan closed the Public Portion.

C. Approve November 2023 Minutes: Motion to approve November Minutes was made by Suzanne King seconded by Terry Vanleer. All voted in favor.

D. Approve November 2023 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. Suzanne King made a motion to approve November financial reports, seconded by Terry Vanleer. All voted in favor.

E: Approve Payment of November 2023 Vouchers: A motion was made by John Pohler to approve the payment of the vouchers, seconded by Suzanne King. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, on November 30th she called AstroSigns and learned that the

installation had been pushed back to the end of December. Samantha reported, she received an email from our sales person, Nick and he said there was a delay from the company shipping a part and that he was going to get on the distributor to get everything ASAP.

Building:

Samantha reported, The South Jersey Unit of the Herb Society of America asked if they could put their decorated tree up in the Library for the month of December. Samantha reported, in the Library next to the tutor rooms there is a tree decorated with all herbs. Samantha reported, our very own Terry Vanleer decorated a tree in Meeting Room C which is gorgeous too.

Samantha reported, the AARP are coming back with their education classes for doing income tax returns for senior citizens. Samantha reported, Karen offered her own drop cloths to cover the floors in the meeting room during the children's paint dates.

Samantha reported, the Library Store is still doing well so she purchased a new magazine rack with the funds the Library made over the last two months.

Events:

Samantha reported, the Library employees had their staff luncheon on Thursday, December 14th, lunch was followed by a craft led by Trudy Clark. Samantha reported, on Friday, December 15th Joan and John threw their ten year anniversary Volunteer Tea for all the Library volunteers.

Samantha reported, The Rotary had their Photos with Santa Event on the same day The Friends Holiday Wrap.

Tibits:

Samantha reported, she is finishing up some end of year things but she plans on hitting the Book Fest advertising really hard in the new year. Samantha reported, she will also be advertising the Friends Book Sale and the Rotary's Comedy Show.

G: Committee Reports:

Garden:

No Report

Personnel:

No Report

Policy/By Laws:

No Report

Buildings & Grounds:

John reported, The lights in the front parking lot and the lights on the building are out also. Samantha reported, she called Buildings & Grounds and they found one of the circuit breakers will not stay on, Buildings and & Grounds will have an electrician come out to fix it. John also reported, the light is still out over the circulation desk and the hallway where the offices are there are two lights out.

Friends:

Terry and Alison, reported the Friends had their gift wrap even though they didn't wrap a lot of gifts most of the \$300.00 in donations they made were from the basket Terry made which they raffled off and the jewelry Allison makes.

H: Old Business:

No Old Business

I: New Business:

Joan reported, she was talking to the Mayor and Jim Dehart at the volunteer tea and the Mayor was very impressed with all the wonderful things going on at the Library The Mayor was very happy to see the Library working with the Giver's Place and the Historical Society. Joan reported, the Mayor would like Joan to ask the Board if they

would talk about having a dedication for Mayor Gabbanelli since he was very instrumental this building becoming the Library. A brief discussion ensued.

Joan asked for a motion to adjourn and wished everyone a Merry Christmas and a Happy New Year.

J: Adjournment:

John Pohler made a motion to adjourn at 7:50:42pm Suzanne King seconded.
All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees