

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled June 21, 2023

A. Call to Order:

The June meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: John Pohler, Allison Munch, Suzanne King, Terry Vanleer, Jeanne Kirsch, Barbara Chamberlain, Janet Mead, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion of the meeting, there was no one from the public present. Joan Betterly closed the public portion.

C. Approve June 2023 Minutes: Motion to approve June Minutes was made by Suzanne King, seconded by Jeanne Kirsch. All voted in favor.

D. Approve June 2023 Financial Reports: Off the record while the Board reviewed financial reports. Back on record. Suzanne King made a motion to approve the June financial reports, seconded by Barbara Chamberlain. All voted in favor.

E: Approve Payment of June 2023 Vouchers: Motion to approve the payment of vouchers was made by Suzanne King, seconded by Barbara Chamberlain. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, Verizon came out to update our copper lines to fiber optic lines and very quickly learned that such a thing was not possible. Samantha reported, Verizon

did not realize this was an old Verizon Building whereas we (the Library) only have about 8 telephone/fax lines there's hundreds of them from the old business conducted here making this job a whole lot more complicated.

Samantha reported, the Electronic Sign is on hold until the next Council Meeting where Lorraine (the Township CFO) will have a resolution put forth to allow her to approve the purchase of the sign as the Township's QPA. Samantha reported, the next Council Meeting is Monday June 26th. Samantha reported, she has already contacted the the Township Clerk and she has already received the Resolution from Lorraine.

Samantha reported, since our last meeting we have received our new copy machine and coin machine.

Building:

Samantha reported, we have plans to install a stand up faucet in the middle of the Library's Courtyard Garden so that it may reach the plants more easily.

Library Events:

Samantha reported, summer reading will have officially begun by the time you are reading this. The Statewide theme this year is "All Together Now" which promotes kindness, friendship, community and unity. Samantha reported, we are having "Community Story Time" in which various members of the community are coming to read a story on Thursdays afternoon. Some examples would be Mayor Wolf, NJ State Police Offices, a local farmer, ShopRite's dietician, The Police Chief and members from the Monroe Public Works Department.

Little Library Update:

Samantha reported, Janet informed her that The Williamstown Middle School Save Club cleaned up the garden area where the old library was located. They planted milkweed, lavender, thyme and wildflower seeds around the Little Library located there.

Tibits:

Samantha reported, the Library now offers text messaging for hold books and overdues.

G: Committee Reports:

Garden:

John Pohler reported, Mr. and Mrs. Kirkby and he planted all the seedlings in the Library Garden. John reported, he also brought volunteer plants from his personal garden and would like to plant them in the Library garden.

Personnel:

No Report.

Policy and Buy-Laws:

Barbara reported, she, Sue and Samantha worked on the By-Laws and made some changes. Suzanne King made a motion to approve the changes made in the By-Laws. Seconded by Barbara Chamberlain. All voted in favor.

Buildings & Grounds:

Joan reported, nothing was being done with the weeds in the garden around the building. Joan reported, the next day she went to speak to the Mayor about this issue. The Mayor told Joan that every time Buildings & Grounds mows the Library's grass the weeds will be pulled and the area will be sprayed by Buildings & Grounds. Joan asked the Mayor "what if it isn't done in a timely fashion", the Mayor told Joan to contact Jimmy DeHart. Joan reported, she contacted Jimmy DeHart and when she came back the next day the gardens were all weeded and the grass was cut.

Friends:

Suzanne reported, the Book Sale has been scheduled on 9/30/2023 10:00am - 4:00pm. The early bird special will be 9:00am – 10:00am and between 3:00pm - 4:00pm the Friends will do a "fill a bag for a dollar" and the thin children's books will be 3 for a dollar. Suzanne reported, Santa is coming on December 9th and the Friends will be doing their gift wrapping then. Suzanne reported, the Friends donated \$500.00 for the Yoga

Program and \$400.00 for the Paint Date Program.

H: Old Business:
No Old Business.

I. New Business:
Each Board member received a copy of our Internet Safety Policy so they could review it.

J. Adournment:

A motion to adjourn at 7:31pm was made by John Pohler, seconded by Barbara Chamberlain. All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees