

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled November 15, 2023

A. Call to Order:

The November meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance. Those present: Joyce Samoyan, Suzanne King, Jeanne Kirsch Councilman Ron Garbowski, John Pohler, Terry Vanleer, Allison Munch, Janet Mead Samantha Snyder and Joan Betterly. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion, there was no one from Public attending the meeting. Joan closed the Public Portion.

C. Approve October 2023 Minutes: Motion to approve October Minutes was made by Joyce Samoyan pending corrections, seconded by Suzanne King. All voted in favor.

D. Approve October 2023 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. Allison Munch made a motion to approve October financial reports, seconded by Jeanne Kirsch. All voted in favor.

E: Approve Payment of October 2023 Vouchers: A motion was made by Allison Munch to approve the payment of the vouchers. Joyce Samoyan seconded. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, on November 6th she received the software to work the

outside sign and created a log-in and password. Samantha reported, she signed up for a webinar to learn how to use the software on Friday, December 1st.

Building:

Samantha reported, Paulson, had to come out and adjust the latch on the back gate to the garden because the hinges were sagging.

Samantha reported, our very own Ron Garbowski blew out our sprinklers and we are now prepped for wintertime. Thank you Ron.

Samantha reported, Mike Cavello (head of Public Works) will get another HVAC quote from Fredricks to make sure Peterson is the best price.

Events:

Samantha reported, early voting and Election Day brought over 5,000 people through our doors the first week of November.

Samantha reported, we had our Halloween Parade on October 25th, Katrina dressed up as a giant squid.

Samantha reported, she did a Trunk-or-Treat and represented the Library at Ross Environmentals in Franklinville.

Tibits:

Samantha reported, this Saturday, November 18th at 11:00am the Friends of the Library will be helping the Church that meets here (The Giver's Place) with their annual Thanksgiving Giveaway.

Samantha reported, the Meeting Rooms are booked from now until Christmas.

G: Committee Reports:

Garden:

John reported, in his personal garden he has 18 volunteer plants he planted

in pots and has them protected from the winter, in the spring he plans to plant them in Library garden. John reported, he was very surprised the young plants he planted in the garden in the spring did very well considering the weather we had. John reported, he also bought suet from Tractor Supply for the birds.

Personnel:

No Report

Policy/By Laws:

No Report

Buildings & Grounds:

John reported, Fred from Grimestoppers is a good man and goes above and beyond taking care of our Library inside and outside.

Friends:

Suzanne reported, she sent a letter to the Pastor of The Giver's Place how grateful the Friends are for the Church's participation at the Book Sale. Suzanne reported, she sent a check from the Friends to Rowan in the memory of Dr. Barbara Chamberlain with a cover letter. Suzanne reported, she sent a letter to The Giver's Place inviting them to the Volunteer Tea in December. Jeanne reported, the Friends donated \$200.00 to The Giver's Place. Joan reported, on 12/9/23 The Friends will be having their gift wrapping event. Samantha reported, the Rotary will be having pictures with Santa on 12/9/23.

H: Old Business:

Joan asked the Board to pick another date for the June Board Meeting since the third Wednesday is Juneteenth a Federal Holiday. Joan suggested they have the June meeting on the following Wednesday, June 26th. Joan asked for a motion to change the date. Suzanne King made a motion to change the June Board Meeting from June 19th to June 26th. Joyce Samoyan seconded. All voted in favor.

I: New Business:

No new business.

J: Adjournment:

Suzanne King made a motion to adjourn at 7:35:01pm. Jeanne Kirsch seconded.
All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees