

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Regularly Scheduled September 20, 2023

A. Call to Order:

The September meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by Pledge of Allegiance and a Moment of Silence and Reflection. Those present: Joyce Samoyan, Jeanne Kirsch, Suzanne King, Terry Vanleer, Councilman Ron Garbowski, Janet Mead, John Pohler, Joan Betterly and Samantha Snyder. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion of the meeting, there was no one from the public present. Joan Betterly closed the public portion.

C. Approve June 2023 Minutes: Motion to approve June Minutes was made by Suzanne King, seconded by Jeanne Kirsch. All voted in favor.

D. Approve July and August 2023 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. Suzanne King made a motion to approve July and August financial reports, seconded by Joyce Samoyan. All voted in favor.

E: Approve Payment of July and August 2023 Vouchers: A motion was made by Suzanne King to pay vouchers for July and August, seconded by Joyce Samoyan. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, we finally got the zoning and construction permits for the sign approved. Astro Signs said we are a couple weeks away from the install and there is

a good chance that by the next meeting we could have a new sign out front.

Building:

Samantha reported, Peterson, the company who maintains our HVAC system found a bunch of worn out/broken sensors on the newer "energy efficient" units that were put in (incorrectly) by Broadly the company the Township hired during our COVID closure. Samantha reported, our HVAC tech, Mike spoke to Buildings & Grounds about the expensive problems and everyone agreed that "I" should reach out to the Business Administrator to see what could be done. Samantha reported, she called DeHart and he said he would look into either holding the installing company responsible or the Township would look into using some funds set aside for emergencies to help with the high cost of these bills.

Samantha reported, Buildings & Grounds used the summer help to keep our front gardens weeded.

Summer Reading Events:

Samantha reported, we had some really cute Summer Reading Events here this year, and wanted to highlight a couple for each library age group. Samantha reported, for the adults we had the horticulture group who make these beautiful floral centerpieces. Samantha reported, we had the Tarot lady in for the adults who teaches everything she knows about the popular trend Tarot, both of these programs are very popular. Samantha reported, the teens had an event where they made dog and cat toys for the animal shelter, an animal rescue stopped by with some adoptable pets to discuss the things she does to help get the animals healthy and to find them homes. Samantha reported, for the children events, every week there was a "Community Member Story Time". Samantha reported, some of the community members that did the Story Time were the Police Chief, the Mayor, a postman, Snow White and some Public Works employees. Samantha reported, the kids' favorite was definitely the mail truck.

G: Committee Reports:

Garden:

John reported, he noticed that the hose out back of the building was leaking, Buildings Grounds came out and reported the connection on building had been stripped, so they turned the water source off in the building. John reported, his plantings he started and planted in the garden had recovered from the extreme heat and lack of rain.

Personnel :

No Report

Policy/By Laws:

Samantha reported, our disability policy will have to be changed to match the Township's policy.

Buildings & Grounds:

Ron reported, he will volunteer to blow out the sprinkler system in the gardens for the winter.

Friends:

Sue reported, the Book Sale will be on Saturday 9/30/23 and she reached out to Sherry from "The Givers Place" and Sherry informed Sue they will be back again with a basket auction and also providing free hot dogs, chips, water and juice. Sue reported, all the proceeds from the basket auction will be donated to the Friends. Sue reported, at the last Friends meeting they all received their signs to put out on their lawns. Sue reported, the early bird sale will be from 9:00am to 10:00am and they will be selling their bags for \$3.00, from 2:00pm to 4:00pm they can fill bags 3 for \$10.00 and all books will be a \$1.00 each.

H: Old Business:

No old business.

I: Joyce Samoyan made a motion for the Library to give Rowan University a donation in Dr. Barbara Chamberlain's name, Janet Mead seconded. All voted in favor.

Joyce Samoyan made a motion to have Sue King get a plaque with Barbara Chamberlain's picture on it to hang on the wall in the Board room, Suzanne King Seconded. All voted in favor.

J: Adjournment:

Joyce Samoyan made a motion to adjourn at 7:41:02pm, Jeanne Kirsch seconded. All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees