

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES**

Reorganization Meeting January 17, 2024

A. Call to Order:

The January Reorganization Meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm in accordance with the Open Public Meetings Act by Director Samantha Snyder followed by the Pledge of Allegiance. Those present: Joan Betterly, Joyce Samoyan, Suzanne King, Jeanne Kirsch, John Pohler, Janet Mead, Terry Vanleer, Allison Munch Councilman Ron Garbowski and Samantha Snyder. Samantha Snyder stated the first item on the agenda is the election of Board President. Joyce Samoyan nominated Joan Betterly for Office of Board President, Ron Garbowski seconded. All voted in favor. Samantha Snyder turned the meeting over to President Joan Betterly.

B. Reorganization: Election of Officers

President Joan Betterly asked for nominations for Vice President. Jeanne Kirsch nominated Joyce Samoyan for the office of Vice President, Suzanne King seconded. All voted in favor. President Joan Betterly asked for nominations for Secretary/Treasurer. Joyce Samoyan nominated Suzanne King for the office of Secretary/Treasurer, Jean Kirsch seconded. All voted in favor.

Proxy Members:

Joan Betterly confirmed Allison Munch as the Mayor's Designee. Joan Betterly confirmed Janet Mead as the School Superintendent Designee. Joan Betterly confirmed Ron Garbowski as Council Liaison. All voted in favor.

Appointments:

Joyce Samoyan nominated Karen Uhl as Clerk Transcriber. Seconded by Suzanne King. Eight voted in favor with one abstaining.

The Board appointed Nightlinger, Colavita and Volpe as auditor for the Library.

The Board appointed John Armano Jr. as attorney for the Library.

Oath of Office:

Councilman Ron Garbowski swore in Joyce Samoyan for her new five year term as a Board Member of the Monroe Township Library.

Councilman Ron Garbowski swore in Joan Betterly as President, Joyce Samoyan as Vice President and Suzanne King as Secretary/Treasurer.

Committee Appointments:

Garden Committee:

John Pohler

Personnel Committee:

Joyce Samoyan Suzanne King Janet Mead Terry Vanleer

Policy/By Laws Committee:

Joyce Samoyan Suzanne King Terry Vanleer

Building Committee:

John Pohler Suzanne King

Friends Committee:

Jean Kirsch Suzanne King Allison Munch Terry Vanleer

Joan asked the Board to support her on an executive decision to add another Sub-Committee, a Decorating Committee and Joan asked Terry if she would like to be the head of the committee. Terry thanked Joan, and said she would love to head up the Decorating Committee. Allison Munch requested to be on the Decorating Committee too.

C. Public Portion (Open/Close):

President Joan Betterly opened the Public Portion of the meeting, no one from the Public were present. Joan Betterly closed the Public Portion.

D. Approve December 2023 Minutes: Motion to approve December Minutes was made by Suzanne King, seconded by John Pohler. All voted in favor.

E. Approve December 2023 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. Joyce Samoyan made a motion to approve the December Financial Reports, seconded by Suzann King
All voted in favor.

F: Approve Payment of December 2023 Vouchers: A motion was made by Suzanne King to approve the payment of the vouchers, seconded by Jeanne Kirsch. All voted in favor.

Approval of Year End 2023 Budget:

John Pohler made a motion to approve the year end budget 2023, Joyce Samoyan seconded. All voted in favor.

Approval of the Year 2024 Budget:

Suzanne King made a motion to approve the 2024 budget, Allison Munch seconded. All voted in favor.

G: Directors Report:

Technology:

Samantha reported, Astro Signs came out on Friday, December 29th and removed the old sign and began to install the new electronic sign. The sign was completed after we returned from the holiday on Tuesday, January 2nd.

Building:

Samantha reported, after the last meeting our Board President, Joan Betterly called the Township Business Admin and spoke about how the breaker for the parking lot lights kept tripping every time they were reset. Samantha reported, that most of Buildings & Grounds crew were on vacation but Bill came to check things anyway. Bill ended up calling the electrician because the breaker issue had everyone stumped. Samantha reported, it turns out an underground electrical box in the parking lot shorted a line and caused the breaker to trip.

Events:

Samantha reported, at the Friends Meeting on January 8th those that attended the Volunteer Tea raved about what a wonderful time they had.

Samantha reported, on Saturday, December 30th a Williamstown High School student booked something called "The Robotics Seminar" presented by students on the FTC Robotics Team. Samantha reported, the children ranged from age 7 to 15 and came in to do science experiments, a tournament and drive a robot that the Team had built themselves.

Samantha reported, Yoga is back. The yoga ladies love the yoga. Thank you Library Friends for appeasing the yoga ladies.

G: Committee Reports:

Garden:

No Report

Personnel:

No Report

Policy/By Laws:

No Report

Buildings & Grounds:

No Report

Friends:

Suzanne reported, the Friends book sale is on April 27th. and "Meet the Authors" is also scheduled that day.

H: Old Business:

No Old Business

I: New Business:

Approval of Board Meeting Dates:

Joan asked for a motion to approve the Board Meeting dates.

Suzanne King made a motion to approve the Board Meeting dates, Joyce Samoyan seconded. All Voted in favor.

Approval of 2024 Holidays:

The Board had a discussion regarding the holidays and decided to table voting until the next meeting.

J: Adjournment:

Joyce Samoyan made a motion to adjourn at 7:50:18pm Suzanne King seconded.
All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees