

FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES
Regularly Scheduled June 2024

A. Call to Order:

The June Meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order at 7:00pm by President Joan Betterly followed by the Pledge of Alligence. Those present: John Pohler, Joyce Samoyan Allison Munch, Jeanne Kirsch, Janet Mead, Samantha Snyder and President Joan Betterly. President Joan Betterly confirmed that tonight's meeting was being held in compliance with the Open to the Public Meetings Act.

B. Public Portion (Open/Close):

President Joan Betterly opened the public portion of the meeting. There was no one from the public attending the meeting. Joan Betterly closed the public portion.

C. Approve Minutes May 2024: Motion to approve May Minutes was made by Suzanne King seconded by Allison Munch. All voted in favor.

D. Approve May 2024 Financial Reports: Off the record while the Board reviewed the financial reports. Back on record. Joyce Samoyan made a motion to approve July& August financial reports, seconded by Allison Munch. All voted in favor.

E: Approve Payment of May 2024 Vouchers: A motion was made by Suzanne King to approve payment of vouchers, seconded by Jeanne Kirsch. All voted in favor.

F: Directors Report:

Technology:

Samantha reported, the E-rate people, the state Library and Bellia are still fighting the good fight to fix our internet issue. The problem is the Library is getting charged for two internet connections when we are obviously only using one. The state send a wire in the mail that Fred connected to the internet box, now everything should be working the way it is supposed to be. The only thing left is to straighten out the enormous bill and we will be back to normal.

Samantha reported, the computer monitor on the Reference Desk stopped working.

Samantha reported, she went to check on the connection and the USB cord broke apart. Samantha reported, she purchased a new one for \$8.00 and everything is working again.

Building:

Samantha reported, on Tuesday May 21st. she asked for a new New Jersey State Flag out front via a work order. Buildings & Grounds said the flags are on back order. Samantha reported, we are still flagless.

Samantha reported, she purchased replacement screws for the meeting room tables and made sure all the legs were tightened before our Summer Reading festivities.

Events:

Samantha reported, Summer Reading started last weekend. You can see some of the upcoming programs in your folders.

G: Committee Reports:

Garden:

John reported, can't keep enough water in the ground.

Personal Committee:

No Report

Policy/By Laws:

No Report, we will be meeting in October.

Buildings & Grounds:

John reported, there is a light out above the circulation desk.

Friends: Suzanne reported, the Friend's next book sale will be on October 18th and 19th, set-up on the 18th. early bird sale on the 19th. from 9:00am – 10:00am. Suzanne reported, they discussed closing early on the 19th. Suzanne reported, The Friends will be doing the gift wrap in December and coordinate with the Rotary's Santa visit.

H. Old Business: no report.

I: New Business:

1. The Board addressed that the Internet Safety Policy is CIPA compliant (#24)
2. Check Chat.

Joan reported, Samantha, Joan and Jim DeHart have had to lunch meetings here at the Library to discuss the Library's quarterly check. Joan reported, the whole time she has been on the Board we never received our check the same time for each quarter. We discussed this issue with Jim and have come up with a schedule. The check will arrive on the last business day before the first day of each quarter and they are going to direct deposit it into the Library's account.

Joan reported, the next lunch meeting she and Sam will be having with Jim is to review the Township's version of the Library's budget and the Library's version of our budget. Joan asked for a motion to adjourn,

Joyce Samoyan made a motion to adjourn at 7:30pm Jeanne Kirsch seconded.
All voted in favor.

Respectfully Submitted
Karen Uhl Transcriber

Joan Betterly President
Board of Trustees

