

FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES
Regularly Scheduled Meeting December 16, 2015

A. Call to Order:

The regularly scheduled December meeting of the Board of Trustees of the Free Public Library of Monroe Township was called to order by President King at 7:00 p.m. Those present: Mr. Pohler, Ms. Patterson, Ms. Betterly, Ms. Samoyan, Mr. Garbowski, Mr. Paredes and President King. Ms. King noted that tonight's meeting is held in compliance with the requirements of the Open Public Meetings Act.

B. Public Portion:

President King opened the Public portion. There were no members of the public present. Ms. King closed the Public portion.

C. Approve Minutes of November 2015 Meeting:

Motion to approve the minutes of the November 2015 meeting was made by Mr. Garbowski, seconded by Ms. Betterly. All voted in favor.

D. Financial Reports: Off the record to permit Board review. Back on the record.

1. Approve Financial Reports.

Motion to approve the Financial Reports for November was made by Ms. Patterson, seconded by Ms. Betterly. All voted in favor.

2. Approve Payment of Vouchers:

Motion to approve payment of vouchers for November was made by Mr. Pohler, seconded by Ms. Betterly. All voted in favor.

Mr. Paredes answered a question relative to year end disposition of funds.

E. Director's Report:

Mr. Paredes noted that Refurbished Lap Tops were installed in the computer lab in place of standard

PCs. Buildings and Grounds repaired the fence. Mr. Paredes said Davonne Armstrong has taken a position at the University of Pennsylvania as Circulation Systems Library Supervisor. He told Board members that he has interviewed a couple of candidates and has another interview in the coming week with someone highly recommended.

Mr. Paredes informed the Board that new housing developments in the Township will be bringing a growing senior population with 500 senior citizen homes. He stated it is imperative that the Library prepare for future needs to include additional reader services, programs and classes as well as the elderly patrons who are prone to accidents. Mr. Paredes noted that the West Deptford Library scheduled a similar Meet The Authors event at River Winds on or about the same date. He reported that Monroe will embrace this event by reserving a table for local libraries at the event,

Mr. Paredes advised Board members that the Library just received the user name and password for access to webinars at the Trustee Institute. He also advised that he was given a price of \$600.00 per replacement head for the outdoor parking lot light replacement. He is waiting for the cost of labor for the project. His intention is to begin the project by replacing the first two poles closest to the building. Mr. Paredes also reviewed a Rowan at Gloucester County class project developing a web site for the Library. The Library is providing each student with suggestions for each student's site. As the final, the Library will choose the site that best meets a library's needs. The Library has the option to keep the web site as its own or continue with the current site.

F. Committee Reports:

Fund Raising Committee: Ms. Betterly said that the Friends of the Library held elections for officers and set a date for the book sale. She noted that a Volunteer Tea was held at the Library to thank the growing number of Library volunteers. She noted the event had a small attendance. Ms. Samoyan reported she had received an inquiry from a volunteer as to why the Library was having a tea versus a dinner for the volunteers. The Board discussed the fact that the number of volunteers has grown and it has become financially unfeasible to hold a dinner for such a large group. The dinner is for the Library staff and Board.

G. Old Business:

Mr. Garbowski provided a list of the businesses in Monroe Township to Mr. Paredes for his anticipated Business Fair on April 23, 2016 date. Ms. King said she also talked to the Mayor about having a Council meeting at the Library. The Mayor would consider it but citizens might be confused as to where meetings were supposed to be held.

H. New Business:

Mr. Paredes sought the Board's advice concerning a situation that arose the day before Thanksgiving when the Library had virtually no visitors. The Board discussed whether it would be advisable to close early without prior notice because a patron could arrive and find the Library closed without the usual posting. After analyzing the pros and cons, it was determined the Library will keep its regular hours.

I. Adjournment.

Motion to adjourn was made by Mr. Pohler; seconded by Mr. Garbowski. All voted in favor. The meeting was adjourned at 7:45 p.m.

Susanne McKee, Clerk Transcriber

Suzanne King, President
Board of Trustees