

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES
REORGANIZATION MEETING JANUARY 21, 2015**

A. Call to Order:

The reorganization meeting of the Free Public Library of Monroe Township was called to order by Director Paredes at 7:05 p.m. Those present: Mr. Pohler, Ms. Patterson, Ms. Betterly, Ms. Samoyan, Ms. King, and Mr. Paredes. Mr. Paredes noted that tonight's meeting is held in compliance with the requirements of the Open Public Meetings Act.

B. Welcome new appointees:

Mr. Pohler noted he was advised by Cody Miller that the Council Liaison this year will be Bart McIlvaine, however, due to a conflict in his schedule, he will not be able to attend tonight's meeting. The Board of Education representative has not been announced.

C. Election of Officers:

Mr. Paredes accepted nominations for the Office of President. Nomination of Suzanne King for the position of President for 2015 was made by Ms. Samoyan, seconded by Ms. Patterson. All voted in favor.

Ms. King accepted nominations for the Office of Vice President. Nomination of Joyce Samoyan was made by Ms. Patterson, seconded by Ms. King. All voted in favor.

Ms. King accepted nominations for the Office of Secretary/Treasurer. Carol Patterson was nominated by Mr. Pohler, seconded by Ms. Samoyan. All voted in favor.

Ms. King said she would speak with Attorney, Tim McHugh, regarding the Office of Solicitor to the Board. The Board agreed to reappoint Nightlinger, Colavita to the Office of Auditor. Susanne McKee was nominated for the Office of Clerk Transcriber by Mr. Pohler, seconded by Ms. Samoyan. All voted in favor.

D. Public Portion:

President King opened the Public Portion. There were no members of the public present. Ms. King closed the Public Portion.

E. Approve Minutes of December 2014 Meeting:

President King confirmed that all Board members received a copy of the December minutes. Motion to approve the December 2014 minutes was made by Mr. Patterson, seconded by Ms. Betterly. All voted in favor.

F. Financial Reports:

1. Approve Financial Reports For December.

Motion to approve the financial reports for December was made by Ms. Samoyan, seconded by Ms. Betterly. All voted in favor.

2. Approve Payment of Vouchers for December.
Motion to approve payment of Vouchers for December was made by Ms. Patterson, seconded by Ms. Betterly. All voted in favor.
3. Approve 2015 Budget.
Mr. Paredes gave the Board an overview of the line items on the 2015 Budget including salary and expenses, operating budget and capital funds. Motion to approve the 2015 Budget was made by Mr. Pohler, seconded by Ms. Samoyan. All voted in favor.

G. Director's Report:

Mr. Paredes reported that he expects the work on the HVAC to be completed next week. He noted John Pohler is the secondary contact in case of emergency at the Library.

Mr. Paredes discussed a new policy with Board Members concerning the use of ear phones for computer usage. In the future, there will be a \$1.00 charge and the patron can then have their own for future use.

Mr. Paredes noted that this year's Meet the Authors night will be held on April 18, 2015.

H. Committee Reports:

President King discussed Committee assignments from the prior year and Board Members will keep their prior Committee posts. It was noted new Board appointees will participate on Committees as well and will be assigned by the President.

Fund Raising Committee:

Ms. Betterly said she was speaking with Mayor Teefy who had recently attended a ceremony in Meeting Room C. He was so impressed he said he will pursue having future Township functions held there. He wants to see bookings increased. Ms. Betterly also reported on the Friends of the Library who are focused on running a successful book sale. They are also working on a brochure and planning a Friends Membership Drive.

Garden Committee:

Mr. Pohler reported a necessary repair to the mower in the amount of \$107.00 for a tune up and replacement of a broken part. He also discussed spring clean up and mulching.

Personnel:

Mr. Paredes said he had discussed a salary increase with the Township to get a general idea for the Library. However, Township negotiations are ongoing and a final determination will be pending until the Township settles on their percentage increase.

I. New Business

1. Approval of Board Meeting Dates.

Ms. Patterson noted there were no date conflicts in the 2015 calendar year. Motion to approve the Board Meeting Dates was made by Mr. Pohler, seconded by Ms. Betterly. All voted in favor.

2. Approval of Holidays.

Ms. Patterson noted that July 4th was listed as a paid holiday. She reminded the Board the Library is closed on Saturdays so July 4th should be listed as closed not unpaid. Motion to correct the July 4th designation was made by Ms. Patterson seconded by Mr. Pohler. All voted in favor. Ms. Samoyan made a motion to add that in July the Library is closed on Saturday. Seconded by Ms. Patterson. All voted in favor.

3. Mr. Pohler has been reappointed by Mayor and Council to a new term on the Library Board.

J. Old Business:

Mr. Paredes confirmed that Martha Oxley is second in charge in his absence. Mr. Pohler confirmed that at a prior meeting, compensation for the second in command had been determined and approved.

K. Adjournment:

Motion to adjourn was made by Ms. Betterly, seconded by Mr. Pohler. All voted in favor. The meeting was adjourned at 8:05 p.m.

Susanne McKee, Clerk Transcriber

Suzanne King, President
Board of Trustees