

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES
Regularly Scheduled Meeting April 20, 2016**

A. Call to Order:

The regularly scheduled April meeting of the Free Public Library of Monroe Township Board of Trustees was called to order by President King. Those present: Ms. Samoyan, Mr. Garbowski, Mr. Pohler, Mr. McIlvaine, Ms. Patterson, Ms. Betterly, Ms. Mead, Mr. Paredes and President King. Ms. King confirmed tonight's meeting is being held in compliance with the requirements of the Open Public Meetings Act.

B. Public Portion (Open/Close):

Ms. King opened the Public Portion of tonight's meeting. There were no members of the public present. Ms. King closed the public portion.

C. Approve Minutes of March 2016 Meeting:

Motion to approve the Minutes of the March 2016 meeting was made by Mr. Pohler, seconded by Ms. Betterly. All voted in favor.

D. Financial Reports:

Off the record to permit time for review of documents. Back on the record.

1. Approve Financial Reports for March 2016:

Motion to approve the financial reports for March 2016 was made by Mr. Garbowski, seconded by Ms. Betterly. All voted in favor.

2. Approve Payment of Vouchers for March 2016:

Motion to approve payment of vouchers for March 2016 was made by Ms. Patterson, seconded by Mr. Pohler. All voted in favor.

E. Director's Report:

1. Deposition:

Karen Uhl will be testifying at a deposition regarding a fall that occurred several years ago. Ms. Uhl has no direct personal knowledge about the matter.

2. Financial Forms Due:

Mr. Paredes reminded Board members they need to file their financial disclosure information online.

3. Business Expo:

Mr. Paredes reported tables for the Business Expo are sold out. He is promoting the event with signs, Inquirer ad, Today's Shopper ad, and hopes to have a lot of people.

4. Holly Glen Walking Program:

Mr. Paredes advised that Holly Glen students will be taking part in a sidewalk safety walking program which will be conducted throughout the month of May.

5. Parts for Street Lights:
The wrong street light parts arrived. The first thought was they had to be returned, however, it was decided that it may be possible to use them by changing the ballast or using an adapter.
6. Basic Computer Skills:
Ashley Rahn has been conducting basic computer skills classes with good attendance. She plans to offer a class for Excel and Facebook.
7. Chamber of Commerce:
Mr. Paredes has been attending Chamber of Commerce meetings and said the shaving cream pie fight at the Music Fest will be 4:00pm – 4:30pm.

F. Committee Reports:

Fundraising Committee:

Ms. Betterly reported the Friends of the Library Book Sale raised \$2,200.00. The group is planning another sale in September. There were positive comments from the public regarding the way the books were sorted by author or genre.

Garden Committee:

Mr. Pohler reported that Saturday the mulching was accomplished thanks to approximately 25 volunteers. He said annuals will be planted in the next three or four weeks. He thanked Jackie Wallace who provided gloves for the volunteers.

G. New Business:

Library Night Fundraiser

Ms. Betterly discussed the annual Library Night at the Library IV. Mr. McIlvaine asked about having more than one night as interest has been shown for other venues such as MonaLisia Restaurant, Mirarchi's, and possibly Scotland Run. The Board discussed the possibility of multiple nights and possible dates. Ms. Betterly will inquire as to availability and reactions of the interested restaurants.

Jersey Connect

Ms. King and Ms. Samoyan attended a seminar presented by Jersey Connect, a statewide Library technology services organization through the State Library. The Board Members reported that the event was mainly promoting sales and did not recommend participating.

Yoga

Ms. Samoyan asked Mr. Pohler to consider teaching a Yoga class at the Library, because he has conducted classes in the past which were very well received. Mr. Pohler declined without comment.

H. Old Business

Mr. Paredes and Board Members discussed Ms. Mead's appointment by the Superintendent as his representative on the Library Board. A question had arisen whether another person on the School Board was the correct person for the Library Board. It is believed the confusion occurred because a former board member representing the Superintendent was also a member of the School Board. Mr. Paredes stated that he feels Ms. Mead is the correct appointee and that she has been a perfect fit as the Superintendent's representative on the Board. She has been extremely helpful to Mr. Paredes coordinating the Library with school staff and students.

I. Adjournment:

Motion to adjourn the meeting was made by Ms. Patterson, seconded by Ms. Betterly. All voted in favor. The meeting was adjourned at 7:35 p.m.

Susanne McKee, Clerk Transcriber

Suzanne King, President
Board of Trustees