

**FREE PUBLIC LIBRARY OF MONROE TOWNSHIP
BOARD OF TRUSTEES
Regularly Scheduled Meeting April 19, 2017**

A. Call to Order:

The regularly scheduled April meeting of the Free Public Library of Monroe Township Board of Trustees was called to order by Susanne King at 7:00 p.m. Those present: John Pohler, Carol Patterson, Joan Betterly, Janet Mead, Barbara Chamberlain, Ron Garbowski, Joyce Samoyan, Manny Paredes and Suzanne King. Susanne King confirmed tonight's meeting is being held in compliance with the requirements of the Open Public Meetings Act.

B. Public Portion (Open/Close):

Suzanne King opened the Public Portion of tonight's meeting. There were no members of the public present. Susanne King closed the Public portion.

C. Approve Minutes of March 2017 Meeting:

Motion to approve the Minutes of the March 2017 meeting was made by John Pohler, seconded by Janet Mead. All voted in favor.

D. Financial Reports:

Off the record to permit time for review of documents. Back on the record.

1. Approve Financial Reports for March 2017:

Motion to approve the financial reports for March 2017 was made by Carol Patterson, seconded by Joyce Samoyan. All voted in favor.

2. Approve Payment of Vouchers for March 2017:

Motion to approve the payment of vouchers for March 2017 was made by John Pohler, seconded by Joan Betterly. All voted in favor.

E. Director's Report:

Bobby Rydell

Manny Paredes reported that Bobby Rydell's appearance at the Library on April 8, 2017 went really well with a two hour question and answer session. Afterwards, Bobby Rydell called Frankie Avalon and told him to make sure he stopped at the Monroe Township Library when he is promoting his book.

Director Applicants

Manny Paredes reported that several applicants have applied for the position of Director.

Financial Disclosure

Manny Paredes reminded Board Members that the Financial Disclosure Reports are coming due.

Policy Reviews

Two policies will be up for discussion at next month's meeting: Proctoring and Patron Code of Conduct Policy. Copies were distributed for Board review.

LGBT +Support/Discussion Group

Board review and approval was sought for a teen proposed LGBT + Support/Discussion Group to meet at the Library. The group seeks to provide a safe space for teens and young adults from Monroe Township to meet, play games, watch movies in a safe, closed and confidential environment. The monitor will be Samantha Snyder from the Library staff. Motion to approve the LGBT + Support/Discussion Group was made by Joyce Samoyan, seconded by John Pohler. All voted in favor.

Solar Panel RFP

Manny Paredes said that he is still waiting for the return of the Solar Panel RFP from the Township. Ron Garbowski will follow-up with Kevin Heydel.

Exterior Lights

Manny Paredes will check the timers on the exterior lights.

Trustee Seminar

On April 29, 2017, a Trustee continuing education program will be presented at the Cherry Hill Library entitled "What everybody needs to know as a Trustee." Several Board Members are planning to attend.

F.

Committee Reports:

Garden Committee:

John Pohler thanked all of the Board Members who helped with the Spring garden clean up. This Saturday he noted is Clean Communities Day. For the past five years, he said a crew comes to the Library and helps with the mulching. Roses which suffered the Rose Rosette disease had to be dug out. The wildflower seed flats did not produce any flowers. Ground hog termination was also discussed. John Pohler also noted he will be buying larger planters for the house plants as they have been outgrowing their pots.

Fund Raising Committee:

Joan Betterly reported that the Friends Group will be having the Book Sale beginning next Monday.

Regarding the Sixth Annual Library Fund Raiser Dinner, Joan Betterly said the date will be May 31, 2017 at Mona Lisia on Corkery Lane, Williamstown. Coupons were distributed to Board members which are good for either lunch or dinner.

G. Old Business

Flea Market

There has been no new information concerning a town wide flea market.

Smoking in Vicinity of Library

Ron Garbowski researched the Township and State Ordinances relative to smoking policy. He reported there should be no smoking on any Township property. Ron Garbowski noted when the Ordinance Committee next meets, a new Ordinance Bringing the Township Ordinance into compliance with State mandates will be completed.

H. New Business

Janet Mead requested the New Jersey flag at the Library be replaced as the current one is faded and tattered. Manny Paredes said he has a replacement and will see that the New Jersey flag is replaced.

Round The Table Discussion

(1) Countywide clean up and the need for an insurance certificate before details will be revealed. (2) Prescription discount cards mentioned in the County Newsletter were obtained by the Monroe Township Library. There was confusion as the cards were at the County Library and not all of the local libraries, as was indicated in the publication. (3) Suggestion to make early appointment next tax season if you want your taxes done by AARP at the Library. Appointments fill up very quickly. (4) Question and discussion: Why are some flags in the Township flown at half-mast or half-staff and others at full staff on the same day.

I. Adjournment:

Motion to adjourn made by Carol Patterson, seconded by Joan Betterly. All voted in favor. The meeting was adjourned at 8:05 p.m.

Susanne McKee, Clerk Transcriber

Suzanne King, President
Board of Trustees